

क्षेत्रीय शिक्षा संस्थान

(राष्ट्रीय शैक्षिक अनुसंधान और परिक्षण परिषद्)
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REGIONAL INSTITUTE OF EDUCATION

(National Council of Educational Research and Training)
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No. F.7440

Date: 09.07.2020

QUOTATION LETTER

Subject:- Quotation for purchase and supply of Library Requisites 2020-21 regarding.

This Institute intends to purchase the following materials as per the specifications given below. The sample copy of materials to be procured may be checked physically at the Library of the Institute before quoting the rates. Rates may be quoted in the following table only.

Sl. No.	Name of the Items	Qty. required Nos/Pcs/Pkts as applicable	Rate/ unit (1000 Nos) may be quoted of Rs. Amount including Tax.
1.	Book Pocket (Yellow Colour)	10,000	
2.	Library Gate Pass	5000	
3.	Book Labels	3000	
4.	Spine Labels (Oval Shape)	3000	
5.	Borrowers Cards (For Student)	2000	
6.	Borrowers Cards (For Staffs)	1000	
7.	Date Due Date Slip	5000	
8.	Book Cards	5000	
9.	Borrowers Ticket	5000	
10.	Catalogue Card	5000	
11.	Bar Code Labels (A4 Self Stick Label Sheet-65 labels/sheet)	20 pkts	

The interested/experienced firms are requested to submit their quotation along with samples with valid PAN No. and GST No. in a sealed cover superscribing on the envelope "**Quotation for supply of Library Requisites 2020-21**" so as to reach the undersigned on or before **17.07.2020**. Firms can also submit sealed quotations in the office by hand in any working day.

Please note that quotation received after due date, unsealed quotations and without samples, valid PAN No. and GST Regd. No. will not be taken into consideration. The rates to be quoted will be valid up-to **31.03.2021**.

This Institute reserves the right to reject the quotation either in full or part without assigning any reason thereof.

This issues with the approval of the competent authority.


I/c Administrative Officer

Copy to : I/c CAC with a request to upload in the Institute website.