

No-6279
21-05-02-2020

To,

Sub: Quotation for Binding of Library Books and Journals for the session 2019-21 reg.

Sir,

This Institute intends to undertake the binding work of Books and Journals of Institute Library. You are requested to submit your sealed quotation mentioning your valid PAN and GSTIN No. along with the samples of the materials in sealed cover in the prescribed proforma as per the proforma attached herewith. Please quote the rates separately for binding of Books and Journals in the format. The tender should reach this Institute on or before **13.02.2020**. The sealed envelope containing the quotations should be addressed to the Administrative Officer, Regional Institute of Education, Bhubaneswar – 751022 and superscribed as **"TENDER FOR BINDING OF BOOKS AND JOURNALS 2019-21"** on the envelope.

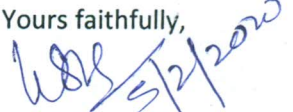
The details of the work as follows in the table:

Sl. No.	Name of the Item	Specification of Work	Number (approx.)	Rates (in Rs.)
1	Back Issues of Journals (2018-19)	Half Leather with Rexin cover (Golden embossing)	100	
2	Books	Full Rxin Cover Binding (Silver/white embossing)	125	

The tender received after due date, unsealed condition, without sample and valid PAN and GSTIN No. will not be considered. The work to be undertaken in the Institute premises only. The rate to be quoted will be valid upto **31/03/2021**.

The Institute reserves the right to reject the tender without assigning any reason thereof.

This issues with the approval of the competent authority

Yours faithfully,

Administrative Officer


21/2/2020