



क्षेत्रीय शिक्षा संस्थान, भुवनेश्वर  
REGIONAL INSTITUTE OF EDUCATION, BHUBANESWAR-751022  
(राष्ट्रीय शैक्षिक अनुसंधान और प्रशिक्षण परिषद)  
(National Council of Educational Research & Training)

No. RIE/BBSR/ 24

**QUOTATION**

Date: 01-01-2018

Sub: Inviting sealed quotations for catering services.


The Regional Institute of Education, Bhubaneswar is organizing *Regional Institute Students' Meet (RISM) 2017-18* from 21<sup>st</sup> to 25<sup>th</sup> January, 2018. Sealed quotations are invited from the interested and experienced caterers for supply of food items for approximately 200 persons per day for 6days. The details of menu and other terms and conditions are enclosed for information. Interested firms are requested to quote their rates as per the menu.

The quotations may be submitted in a sealed envelope super scribing, " **Quotation for Catering Services- RISM 2017-18**" so as to reach the ADMINISTRATIVE OFFICER, REGIONAL INSTITUTE OF EDUCATION, SACHIVALAYA MARG, PO: BHOI Nagar, BHUBANESWAR - 751022 within 8.01.2018.

PAN No. / GST No. of the proprietor / firm should be quoted in the quotation letter. The terms and conditions for the purpose are enclosed herewith. The firm must enclose valid food license with other documents.

This Institute reserves the right to reject the quotations either in full or part without assigning any reasons thereof.

This issues with the approval of the Competent Authority.

  
01-01-18  
ADMINISTRATIVE OFFICER

## CONSOLIDATED MENU

<u>Sl.no</u>	<u>Menu with details</u>	<u>Amount per person per day (IN Rs.)</u>	<u>Remarks if any</u>
<b><u>1</u></b>	<b><u>Bed Tea</u></b> : With Sugar/Without Sugar		
<b><u>2</u></b>	<b><u>Breakfast</u></b> : a) Puri with curry / Idli and Vada with Chuttney and Sambhar / Upama and Vada with Chuttney / Bread with jam and boiled egg / Poha (Chudda with peanuts) b) Bananna c) Sweet d) Tea		
<b><u>3</u></b>	<b><u>Lunch:</u></b> Rice, Roti, Dal, Vegetable Fry, Vegetable Curry/ Paneer curry , Salad, Dahi/ Raita, Papad		
<b><u>4</u></b>	<b><u>Evening Tea</u></b> with biscuits / pakoda / Masala Seo / Rusk/Frooti/Lichhi		
<b><u>5</u></b>	<b><u>Dinner:</u></b> Rice, Roti / PalakPuri, Dal / Dalma, Vegetable Curry/ Chholey / Vegetable Fry, Salad, Dahi / Raita, Papad / Ice cream / Milk / Gupchup.		
<b>TOTAL AMOUNT</b>			

N.B.

- Quality of Rice to be supplied : Deheradun/Patanjali Rice
- Quality of Flour to be used : Pilsbury / Ashirwad Flour
- Quality of Dal to be used : Non polished good quality
- Two time Non – veg : Fresh Fish / Chicken curry
- Quality of Oil for cooking : Sunflower Oil

**DURATION:** 20<sup>th</sup> January, 2018 (lunch) to 26<sup>th</sup> January, 2018 (breakfast).

Signature of Caterer

### TERMS AND CONDITIONS FOR CATERING SERVICES

1. Quotations without valid PAN No. / GST No. / Unsealed / received after due date/ Incomplete in any respect will summarily be rejected.
2. The approximate number of persons for supply of food may increase or decrease and the caterer has to accommodate in both the situations as per actual number of persons per day.
3. Successful bidder will have to deposit 10% of total estimated amount as performance security as per GFR which will be intimated to be selected firm.
4. Caterer has the liability to bring all the utensils, fuel, groceries, furniture and all items related to cooking and workers (cooks and helpers). The Institute will only provide the dining hall and kitchen which is to be maintained with high standards of cleanliness and hygiene.
5. Caterer will provide hygienic drinking water with glasses in the Dining Hall.
6. Caterer will have to supply drinking water with glasses at the playground during the matches.
7. Caterer will provide tea in paper cups and snacks in paper plates. Also the service attendants should be presentably dressed up.
8. No advance will be paid to the Caterer for the purpose. Final payment will be made after satisfactory supply of food and compliance of all terms and conditions.
9. No transportation charges will be paid.
10. Institute will not bear any physical or material loss incurred by the Caterer.
11. There should not be any kind of loss to the Institute property, if any, the same has to be borne / compensated by the Caterer.
12. Desirable : Following copies of documents has to be submitted along with quotation:
  - a. Caterer having experience of more than 03 years of catering services
  - b. Caterer having valid food license

  
01.01.18

ADMINISTRATIVE OFFICER