

No - 3411  
Dt - 01-11-2021

To,

Sub: Quotation for Printing of PVC Fused Digital ID Cards for the session 2021-2023.

Dear Sir,

This Institute intends to print bilingual Identity Cards approximately 1750 nos. as per the following specifications.

1. Card size is C-80 with lamination.
2. Stamp size photograph (colour) provision.
3. Quality of card-fusion card with colour shade.
4. Photograph for staff and students to be taken at RIE premises.
5. Card holder to be provided.
6. Belt-lanyard belt-36" (for students) coloured and single side printed as per our provision.
7. Belt-lanyard belt-48" (for Staff/Pensioners) coloured and single side printed as per our provision.
8. Name and address of the Institute: (Regional Institute of Education, Bhubaneswar-22)
9. Name and address of the School: (D.M.School, RIE, Bhubaneswar-751022)
10. Card No:
11. Design of the Card is as under:-

FRONT SIDE

**For Staff/ Pensioners:**

**ID card No. :**

Name:  
Designation:  
Date of Birth:  
Telephone No.:  
Blood Group:

NCERT  
(LOGO)

PHOTO

Signature

**For Students:**

**(D.M.School/RIE Students)**

**ID card No.:**

Name:  
Date of Birth:  
Class:  
Father's name:  
Address:  
Phone No.

NCERT  
(LOGO)

PHOTO

Signature

BACK SIDE

For RIE:

1. In case the card is found by any person other than its holder, please return to (For RIE) Regional Institute of Education, Unit- IX, Sachivalaya Marg, Bhoi Nagar, Bhubaneswar-22
2. The card should be returned in case of transfer/retirement/ resignation/ leaving the course of study.

For D.M.School :

1. If found, this card may please be sent/returned to the School Office.
2. In case of any emergency kindly intimate the School and help the student.

It is essential to give the telephone No. of the School Office and Institute Office in the respective cards.

In case you are interested to undertake the entire job, you may submit your sealed quotation along with sample of cards mentioning your valid TIN and PAN No. superscribing on the envelope "**Quotation for supply of PVC Fused Identity Cards 2021-2023**" so as to reach the undersigned on or before **03.11.2021**. The rate is valid upto **31.03.2023**.

Please note that quotation received after due date, unsealed or without sample cards will not be taken into consideration. As regards the design and colour to be finalized with mutual discussion before undertaking printing.

The Institute reserves the right to reject any or all quotations without assigning any reason thereof.

This issues with the approval of the competent authority.

Yours faithfully,

I/c Administrative Officer

*[Signature]*  
11/11/2021

*[Signature]*  
01/11/21