



REGIONAL INSTITUTE OF EDUCATION  
BHUBANESWAR

No: 306

Date:- 16/8/17

Short Tender Notice

Sealed Tenders are invited from the Original Manufacturers / Authorized dealer/Experienced Firms for supply of "LED LIGHTS AND STUDIO PROFESSIONAL MICROPHONE AND AUDIO RECORDER ETC. FOR ICT STUDIO E- LEARNING". The last date of receipt of Tender is 30.08.2017 (up to 5.00 p.m.). For further details please visit our website: [www.riebbs.ori.nic.in](http://www.riebbs.ori.nic.in) and [www.riebbs.ac.in](http://www.riebbs.ac.in) or contact Section Officer, C&W Section, Regional Institute of Education, Bhubaneswar on office hours for the purpose.

  
✓ Administrative Officer



REGIONAL INSTITUTE OF EDUCATION: BHUBANESWAR

No. 306

Dated: - 16/8/17

TENDER NOTICE

Sealed Tenders are invited from reputed firms/Original Manufacturers/ Authorized Dealers for supply of **LED LIGHTS AND STUDIO PROFESSIONAL MICROPHONE AND AUDIO RECORDER ETC. FOR ICT STUDIO E- LEARNING.**

Tender forms containing Terms and Conditions can be obtained from C & W Section, RIE, Bhubaneswar on payment of Rs.200/- (Rupees Two hundred) only in shape of Bank Draft drawn in favour of "General Fund Account", RIE, Bhubaneswar payable at SBI, RCE Campus Branch (Code No.5302) Bhubaneswar as per the following schedule.

- |    |                                      |  |
|----|--------------------------------------|--|
| a) | Period of issue of Tender Forms from | : 17.08.2017 to 30.08.2017 upto 3.00p.m. |
| b) | Last date for submission of Tender   | : 30.08.2017 by 5.00pm                   |
| c) | Opening of Tenders                   | : 31.08.2017 at 3.30pm.                  |

The Tenders received after due date and time, unsealed condition and without EMD will be rejected. For further details please visit our website: [www.riebbs.ori.nic.in](http://www.riebbs.ori.nic.in) and [www.riebbs.ac.in](http://www.riebbs.ac.in).

Principal, Regional Institute of Education, Bhubaneswar reserves the right to reject any or all Tenders without assigning any reason thereof.

This issues with the approval of the competent authority.

  
✓ ADMINISTRATIVE OFFICER



REGIONAL INSTITUTE OF EDUCATION: BHUBANESWAR

**Tender form for supply of "LED LIGHTS AND STUDIO PROFESSIONAL MICROPHONE AND AUDIO RECORDER ETC. FOR ICT STUDIO E- LEARNING"**

1. Name of the firm with Complete postal Address :
  
2. Telephone No. Land line :  
Mobile No. :
  
3. Fax No. if any :
  
4. PAN No. :
  
5. TIN No. :
  
6. Bid Amount (Item wise) :  
a)  
b)  
c)
  
- 7) EMD details :

Authorized Signatory of the firm  
With Rubber seal



## REGIONAL INSTITUTE OF EDUCATION: BHUBANESWAR

### Terms and Conditions.

1. The Regional Institute of Education, Bhubaneswar invites sealed Tenders from reputed firms/original manufacturers/authorized dealers for supply of **LED LIGHTS AND STUDIO PROFESSIONAL MICROPHONE AND AUDIO RECORDER ETC. FOR ICT STUDIO E- LEARNING** to this Institute as per the specifications mentioned at **Annexure' A' & 'B'**. Principal has every right to choose the best quality & Branded material instead of selecting the lowest quoted firm.
2. The Tender should accompany an Earnest Money Deposit (EMD) of Rs. 4000/- in shape of DD/Banker's Cheque drawn in favour of "General Fund Account", RIE, Bhubaneswar payable at Bhubaneswar.
3. Tenders are required to submit in a sealed cover superscribing "TENDER FOR SUPPLY OF **LED LIGHTS AND STUDIO PROFESSIONAL MICROPHONE AND AUDIO RECORDER ETC. FOR ICT STUDIO E- LEARNING**" addressed to the Administrative Officer, Regional Institute of Education, Sachivalaya Marg, Bhubaneswar- 751 022 up to 5.00 P.m. of 30.08.2017 which will be opened on 31.08.2017 at 3.30 p.m. in the presence of bidders or their authorized representatives, If any, present. This Institute will not be responsible for any postal delay, holidays or any other reasons resulting in delay of submission/receipt of tender beyond the due date.
4. The tenders received after due date and time, unsealed condition and without EMD will be rejected.
5. In case the last day of receipt of tender enquiry is declared a holiday on any account, the tenders will be received on the following working day.
6. The tender should be signed by the authorized person and his full name and status should be indicated below his signature.
7. The EMD will be refunded to the unsuccessful bidders by RTGS. The EMD of successful bidder will be refunded only after satisfactory supply of items/ equipments.
8. Tenderers should indicate the time required for execution of work order. However, the items should be supplied as early as possible.
9. After finalizing the tender process, supply Order will be placed to the successful bidder for supply of quoted item (s) with quoted rate. If the Agency fails to supply the item (s) within the stipulated period, the supply Order will be cancelled and EMD amount will be forfeited.
10. Payment will be made only after satisfactory receipt of the item (s) and getting installation report from the supplier. The firm will not lodge any claim with regard to interest for delay in settlement of dues due to any administrative reasons.
11. No advance payment/part payment is admissible. Payment against the supply of the items will be made directly to the supplier through RTGS against pre-receipt bill basis. No request for other mode of payment will be entertained.

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12. For all purposes of the Contract including arbitration proceedings there under, the Principal, RIE, Bhubaneswar shall be entitled to exercise all the rights and power of the purchaser.
13. It will be the responsibility of concerned firm to deliver & install the items ordered at Regional Institute of Education, Bhubaneswar.
14. Force majeure, clause is applicable to the contract.
15. The supply should carry usual Guarantee/Warranty. Further:
  - i) No advance payment will be made to the firm under any circumstances.
  - ii) **The delivery, installation and demonstration is the responsibility of the supplier free of cost.**
  - iii) The Tenderer should possess valid TIN/PAN and mentioned the same on the tender paper with documentary evidence.
  - iv) Annual Maintenance Contract terms & conditions need to be mentioned in the Tender wherever applicable.
  - v) The Tenderer who have down loaded the Tender Form from RIE website and interested to submit the same may deposit Rs.200/- (Rupees Two hundred) only in shape of Bank Draft drawn in favour of "General Fund Account", RIE, Bhubaneswar payable at SBI, RCE Campus Branch (Code No. 5302) Bhubaneswar while submitting the tender form failing which the tender will be rejected.
  - vi) The rates of materials should be including all charges, transportation, delivery and installation etc. and rates quoted should be valid upto 31.03.2018. GST should be mentioned extra.
  - vii) No extra price will be paid in any circumstances to the supplier beyond the specified and approved rates.
16. Only authorized dealers & original manufacturers need to apply and attach the dealership appointment letter to the effect Or else the tender shall not be considered.
17. The Quantity required shown against each item in Annexure 'A' is tentative which may increase or decrease at the time of order at the sole discretion of the Principal, RIE, Bhubaneswar.
18. The Principal, RIE, Bhubaneswar reserves every right to accept/reject any/all quotations at any stage and increase or decrease the quantity of goods without assigning any reason thereof and his decision shall be final and binding.

  
✓ ADMINISTRATIVE OFFICER

Signature of the Tenderer with Office seal

LIST OF LED LIGHTS ITEMS FOR TENDER

Sl. No.	Particulars of Item	Make/Model/Specification	Quantity required	Rates per unit inclusive of all
1	LED LIGHTS (Flat panel)	1200 LED with Bandore and light controller with stand	2	
2	LED LIGHTS (Flat panel)	1000 LED with Bandore and light controller with stand	4	
3	LED LIGHTS (Flat panel)	540 to 600 LED with Bandore and light controller with stand	2	
4	Extension Board	3 core with 4nos. of 3 pin sockets with fuse facility with 20 meters cable	2	
5	Extension Board	3 core with 4nos. of 3 pin sockets with fuse facility with 10 meters cable	2	

  
✓Administrative Officer

LIST OF ITEMS FOR TENDER

Sl. No.	Particulars of Item	Make/Model/Specification	Quantity required	Rates per unit inclusive of all
1	Shotgun Microphone	RODE/NTG2	1	
2	Boom pole with windshield	RODE/NTG2 Boom Pole	1	
3	Portable Hardisk Audio Recorder	ZOOM/ H4N	1	
4	Studio Professional Microphone with POP Filter with shock mount Grip	RODE/NT2A	1	
5	Microphone Stand for RODE NT2A	RODE/NT2A	1	

  
✓ Administrative Officer