

REGIONAL INSTITUTE OF EDUCATION: BHUBANESWAR

Minutes of the Meeting of IQAC held on 17-05-2023 at 12:00 Noon in the Staff Common Room

The meeting of IQAC of Regional Institute of Education, Bhubaneswar was held on 17-05-2023 at 12:00 Noon in the Staff Common. Following members were present in the meeting.

1.	Prof. P.C. Agarwal, Principal, RIE, Bhubaneswar	---	Chairman.
2.	Prof. S.V. Sharma, Principal, RIE, Ajmer	---	Special Invitee
3.	Dr. Rajib Sekhar Sahoo, FCA	---	Member
4.	Prof. S.R. Sahoo, Dean (I), RIE, Bhubaneswar	---	Member
5.	Prof. L. Behera, Head, DE, RIE, Bhubaneswar	---	Member
6.	Prof. R.K. Mohalik, I/c. ICT Studio	---	Member
7.	Dr. Kalinga Ketaki, Associate Professor	---	Member
8.	Mr. A. Mishra, Headmaster, DMS	---	Member
9.	Mr. Puskar Behera, Administrative Officer	---	Member
10.	Mr. S.K. Rout, Section Officer	---	Member
11.	Dr. Duryodhan Parida, Alumni Member	---	Member
12.	Mr. Sahadev Mallick, Alumni Member	---	Member
13.	Mr. S. Tripathy, I/c. Accounts Officer	---	Member
14.	Mr. Juran Joy Reang, Student of M.Ed.	---	Member
15.	Ms. Bandana Sahu, Student of B.Ed.	---	Member
16.	Prof. Ritanjali Dash, Head, DEE	---	Coordinator

At the outset Prof. Ritanjali Dash, Coordinator of IQAC of the Institute welcomed all members present in the meeting and requested Prof. P.C. Agarwal, Principal & Chairman of the meeting to address the members.

Prof. Agarwal extended a warm welcome to all esteemed members. Mr. Rajiv Sekhar Sahoo, FCA, Prof. S.V. Sharma, Principal, RIE, Ajmer and all other members present in the meeting. Prof. Agarwal briefed that from the last meeting, the Institute has incorporated few suggestions in the IQAC. The Institute is in the process of progressive improvement for NAAC accreditation. This meeting will give guidance and enlighten with suggestions to improve the quality in the coming days.

Prof. Ritanjali Dash extended her thanks to the Chairperson and briefed about the action taken report of the last meeting of IQAC. She said that on the basis of suggestions received in the last IQAC meeting, the Institute has tried to incorporate many things and tried to improve the quality of the Institute in different ways.

Dr. Rajib Sekhar Sahoo, enquired that as far as Industry and Academia interaction is concerned, we should try to broad base this and more students should be given opportunity to visit different industries to increase their entrepreneurial capacity. Dr. Sahoo briefed that the ratio of full time faculty is very important for students as well as for conducting various activities beyond the basic teachings. He also suggested about the IT platform to be improved and the class room infrastructure for teaching also to be improved. Dr. Sahoo also suggested that the exposure of the teachers should be improved. The discipline in the Hostels is very important. Apart from that more and more seminars, visit of more and more external members and eminent persons will motivate and inspire the students in the process of their career making.

Prof. S.V. Sharma, Principal, RIE, Ajmer suggested that documents properly signed and sealed by the competent authority should be uploaded in the SSR. While uploading the documents in the SSR, the quality and visibility of the scanned documents need to be ensured. Matters relating to Accounts, Administration, Academic should be provided in a presentable

form and the NAAC will enquire each and every details by opening the presentations in booklet form. The NAAC team usually visits all Departments/Sections. The respective departments/Sections/DM school need to be ready for presentation of their work with relevant data. Departments should also be ready with their departmental performance, progression, academic activities, contributions etc. including research. The link of the e-content materials may be provided to NAAC. The copy of research papers are also required by NAAC.


Dr. Duryodhan Parida, Alumni Member of the Institute expressed that everyone be sensitised before the NAAC visit. Responsibility may be assigned to some staff members to meet the students once in a week or fortnight and brief them about the kind of interaction supposed to be made with the visiting team of NAAC.


Dr. Sahadev Mallik, Alumni Member of the Institute suggested that students visiting the industry should submit their profile regarding their experience, knowledge by such visits. He further suggested that the total number of the resource persons and educationists should be listed month-wise or year-wise.

Both the students of M.Ed. also expressed their gratitude for wonderful opportunity provided by the Institute for improvement of their career. The students also appreciated for the e-library facility, ICT Facility, Wi-fi systems and other developing facilities provided in the hostels and classrooms.

Prof. Agarwal expressed that day-by-day the Institute is improving with the suggestions of all members. The Institute has already paid attention towards the infrastructure, 19 classrooms are already having smart boards. D.M. School is entirely IT enabled. The Institute is looking for other rooms to be equipped with smart boards. About exposure of teachers, our teachers are getting good exposure as they get involved in various activities of NCERT, NCTE and various Universities, state Institutes. The Institute is inviting eight to ten eminent personalities every year for interaction with students. Still the Institute is trying to improve such interaction process. The Institute doesn't have any issues relating to discipline of students/staff. The institute in the coming days will try to give more skill exposure to students. The Institute has added 03 vocational courses to the curriculum like Agricultural Farming, Animal Husbandry and Wood Carpentry. Prof. Agarwal assured that as per suggestion of Prof. S.V. Sharma, the supporting documents of SSR will be properly documented by the IQAC cell. Prof. Agarwal invited Prof. Sharma for a physical visit to the Institute for guidance. Prof. Agarwal also conveyed his assurance for implementation of suggestions of all esteemed members. Prof. Agarwal also expressed his thanks to the Alumni for their guidance and suggestions.

At the conclusion of the meeting Prof. S.R. Sahoo, Dean, Instructions elaborated about the developments of the Institute and offered her vote of thanks to all members present in the meeting.


(Prof. Ritanjali Dash)
Coordinator


Principal