



Regional Institute of Education, Bhubaneswar
(National Council of Educational Research & Training)

Internal Quality Assurance Cell (IQAC)

MINUTES OF MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) of Regional Institute of Education (RIE), Bhubaneswar was held on 10.11.2022 at 10:30 a.m. in the Staff Common Room of this Institute. The Meeting was chaired by Prof. P.C. Agarwal, Principal, RIE Bhubaneswar and conducted as per agenda.

The following members attended the meeting :

01. Prof. P.C. Agarwal, Principal, RIE Bhubaneswar : Chairman
02. Prof. S.V. Sharma, Principal, RIE Ajmer and Nominee of the Director (Joined online) : Member
03. Prof. Ritanjali Dash, Head, DEE & Students' Council Advisor : Coordinator
04. Prof. N. N. Das, Prof of Chemistry, Utkal University, Nominee of vice chancellor : Member
05. Prof. Jugal Mishra, Retd. Professor of Pol. Science, Berhmapur University : Member
06. Mr. Rajib Sekhar Sahoo, Chartered Accountant and Adjunct Prof. in Finance &Accounts (Joined online) : Member
07. Dr. Shiharan Bose, DC, KVS, RO, Bhubaneswar : Member
08. Mr. J.K. Rath, President, MECHEM Group of Companies : Member
09. Dr. Duryodhan Parida, Alumni : Member
10. Dr. Sahadev Mallick, Reader in English, S.A. College, Balipatna : Member
11. Prof. S R Sahoo, Dean(I) & Head, DESSH : Member
12. Prof. S.K. Dash, Head, DESM & In-charge CAC : Member
13. Prof. Laxmidhar Behera, Head, DE & I/c. Academic Section : Co-coordinator
14. Prof. Ramakanta Mohalik, I/c ICT : Member
15. Dr. P. L. Negi, Dy Librarian : Member
16. Mr. Akhileswar Mishra, Headmaster, DM School : Member
17. Dr. R.R. Sethy, Joint Students' Council Advisor & ANO (NCC) : Member
18. Dr. Kalinga Ketaki, Joint Students' Council Advisor & Coordinator, NSS : Member
19. Mr. Puskar Behera, Administrative Officer : Member
20. Mr. Pradip Ku Rai, Section Officer, Estt. Section : Member
21. Mr. Susanta Ku Rout, Section Officer, C & W Section : Member
22. Mr. Srikumar Tripathy, I/c Accounts Officer : Member
23. Ms. Shivani Sanga, student of B.A.B.Ed. 1st Year : Member
24. Ms. Ankita Mandal, student of B.Sc.B.Ed. 1st Year : Member
25. Mr. JuranjoyReang, student of M.Ed. 1st Year : Member
26. Ms. Bandana Sahu, student of B.Ed. 1st Year : Member

Prof. Ritanjali Dash, Coordinator, IQAC welcomed Chairman and all external and internal members of IQAC who joined physically and virtually. After self introduction by the members, Prof. Ritanjali Dash appraised about the Institute and presented the various institutional development and academic activities of the Institute.

Prof. P C Agarwal, Principal informed that the IQAC is a mandatory condition for every Institute and out of five RIEs, RIE Ajmer and RIE Bhopal are already NAAC Accredited, whereas Mysore and Bhubaneswar are in the process of having the accreditation. NAAC accreditation is essential for running the present programmes. He informed that the Institute has NCC, NSS and also learning resource centre. The NCC Cadets have been attending RDC regularly. Out of 25 position papers of NCERT for preparation of NCFs, four position papers are coordinated by the faculty members of this Institute. We have also a course in Diploma Programme in Science Education running from the current session in this Institute in blended mode. Prof. Agarwal invited all the esteemed members specially the external members to share their valuable suggestions and observations.

Mr. Rajib Sekhar Sahoo described the Institute as a premier Educational Institution in the state of Odisha and distinguished educational Institution in the Country. The institution has been producing good scholars regularly since last few decades. It is the best campus in the heart of the city. Infrastructure and technological upgradation should take place from time to time. Special care should also be provided with complete facilities for disable students. Research needs to be made comprehensive. Students' supports, alumni activities are some of the indicators of the coordination and connection between poor students.

Prof. P.C. Agarwal appraised about the vacancy position of faculty members and informed that now screening of applications is going on for recruitment of regular faculty by NCERT headquarters and no vacancy are there since the institute is conducting walk-in-interview regularly for filling up the vacant seats for the Institute as well as DM School. The laptops and essential amenities are available for all the faculty members and also teachers of DM School. Many class rooms of the DM School and Institute are converted to smart class rooms. Recently two international exchange programmes were held in this Institute and two of our faculty members of this Institute are in Fulbright fellowship. He also informed that the students are getting many awards and also faculty members in this Institute have been receiving national awards. The institute has organized many blood donation camps through its NSS and NCC. The academic Calendars are prepared every year and uploaded in website regularly. In different cultural and academic meets like RISM and others, our students are getting championship. Our faculty members get championship in the staff tournaments as well.

Prof. Jugal Mishra pointed out that before the Presentation of SSR important areas like Students' satisfaction survey, development of PLOs & CLOs and awareness of students and faculty on these, academic and administrative Audit, Green Audit, Gender audit, energy audit, environment audit should be prepared. He also suggested to focus on Policy for Examination and code of conduct, vibrant research and development cell for development of eco system for

innovation, incubation center, industrial partnership, Barrier Free access Cell and optimal use of the Infrastructure. The stakeholders i.e. students, Alumni, Teacher and others may be involved in the process of curriculum renewal.

Dr. S. Mallick suggested for need of documenting the academic calendar, regular publication of Institute Magazine.

Mr. J.K. Rath focused on development of new type of outreach programme. There needs to have industry and institutional linkage and the students should visit local small scale industries for getting better idea about the industrial system.

Prof S.V. Sharma, Principal of RIE, Ajmer appreciated RIE, Bhubaneswar and suggested to prepare the SSR in the seven criterions with relevant documents. Sharing the experience of his institute, he said that in each criterion the relevant documents are to be linked for better grade.

Prof. N. N. Das pointed out that for NAAC accreditation, the relevant documents of last five years for preparing SSR should be available in the Institute. The list of Mentor and mentee for all the programmes should be issued and uploaded in the Institute websites. Geo- tagged photographs of all the programmes and activities of the Institute as documentary proof are required. The feedback of students should be collected, analyzed and implantation plan, action points and progress needs to be documented. The strategies adopted for learning outcomes with reference to slow learners, alumni engagement, extramural lectures are to be focused. While listing the best practices care should be taken to document its impact during last five sessions.

Mr. Duryodhan Parida appreciating the continuous endeavor of the institute for quality improvement of school education and teacher education in the region and country suggested for more involvement of alumni in institutional activities i.e. curriculum renewal, recruitment and placement drive.

Prof. S.R. Sahoo, Dean of Instructions presented the vote of thanks. She thanked all the members who joined physically and online for their suggestions. The meeting was concluded with vote of thanks to the Chairperson, Prof. P.C. Agarwal, Principal.


(Prof. Ritanjali Dash)
Coordinator, IQAC


(Prof. P. C. Agarwal)
Chairman, IQAC