



**Regional Institute of Education (NCERT)  
Bhubaneswar**

*Institution has a prescribed Code of Conduct for students, teachers, administrators and other staff, and conducts periodic programmes to appraise adherence to the Code through the following ways*

RIE Bhubaneswar has Code of Conduct for students, teachers and supporting staff. All the students, teachers and staff follow code of conduct in the institute campus during discharging their duties and responsibilities. They are always disciplined, work in harmony with each other, collaborate for doing institutional responsibilities. Code of conduct for students and teachers are in consonance with the rules/guidelines of the Utkal University as well as UGC. The general Code of conduct for teachers and other staff are as per the Central Civil Service (Conduct) rules as RIE Bhubaneswar is an Constituents of the NCERT, an autonomous organisation under the Ministry of Education, Govt. of India. Code of conduct for teachers and staff are also based on the rules and orders of the NCERT framed by the Director from time to time.

Our institute is a residential campus for students, teachers and staff. All students are to attend classes, internal test, different activities, and functions of the institute on time. They need to be properly dressed and behave politely with friends, teachers and other staff. Students need to maintain proper discipline in the library, class, laboratory and playground. Students staying in different Hostels are abide by the rules of concerned Hostel framed by the Hostel management committee consisting of Warden and Boarders. Students



समन्वयक  
Coordinator  
आंतरिक सुरक्षा प्रकोष्ठ  
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शैक्षिक प्रशासन, भुवनेश्वर  
Educational Administration, Bhubaneswar

are oriented about the code of conduct a the time of orientation programme in the institute and respective hostels by Wardens. Any violation to the code of conduct by students are dealt as per the extant of the rules. There is committee to oversee and monitor the code of conduct of the students headed by the Dean of Instruction. The committee can recommend disciplinary action against the student as per the rules.

All the faculty members follow conduct rules prescribed for them by the Utkal University, UGC and NCERT from time to time. All the faculty members to attend office on time (9.00am) and be available in the office till 5.30pm. They have to take classes and test allotted to them with sincerity and honesty. They to behave politely with students as well as with other staff of the Institute. Faculty members are to be impartial in the matter of assessment. All faculty members to abide the orders of the Principal and the Director NCERT in academic and profession matters. Faculty members are to follow all ethical practices while conducting research and publications. No faculty members are to involve in any political party and associations.

Supporting staff members of the institute are abide by the rules of the Central Civil Service in financial and administrative matter. Financial rules (GFRetc.) and accounting procedures are mandatorily complied with which further reinforces a code of conduct for accounts. The Account section prepares, examines, and analyses accounting records, financial statements, and other financial reports along with tax returns, ensuring compliance with payment, reporting, and other tax requirements. The institute circulates notices or

आंतरिक  
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अंतर  
आपन प्रकोष्ठ  
Insurance Cell  
सुबनेश्वर  
Rhubaneswar

updated rules among staff members time to time so that all staff members can follow the code of conduct. It can be said that students, teachers and supporting staff of the institute are following the code of conduct prescribed for them by the competent authority. Any violation to the code of conduct is to be dealt according to the rules of Council.



समन्वयक  
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