

**Minutes of the meeting for purchase of different Equipments
and Furniture's for the year 2021-22.**

A meeting was held on 28.10.2020 at 12.10PM in the Staff Common Room under the Chairmanship of Prof. R. K. Mohalik. Following members were present in the meeting:-

- | | |
|--------------------------------------|----------|
| 1. Dr. P. L. Negi, Librarian | - Member |
| 2. Dr. Kalinga Ketaki, Asst. Prof. | - Member |
| 3. Mr. Akhileswar Mishra, H. M., DMS | - Member |
| 4. Mr. P. K. Behera, ASO. | - Member |
| 5. Mr. Susanta Kumar Rout, S.O, C&W | - Member |

After a detail discussion, following points were discussed and suggestions were given unanimously for approval of the Competent Authority to take actions as per GFR further by C & W Section :-

- As per the allocation of budget circulated by Accounts Section of the Institute vide letter No. 14-2/BEDGET/2021-22/2706 dated 30/31.08.2021 an amount of Rs. 250.00 lakh has been allocated for purchase of Equipment & Furniture (includes the expenditure on R & M, Augmentation of ICT Infrastructure and procurement of E & F) under Revenue Head 21-22. Further an amount of Rs. 220.50 lakh has been allocated under budget head Capital Equipments and Furniture 21-22.
- As on date an amount of Rs. 9, 71,842.00 has been made expenditure under budget head Revenue E & F 21-22. Some other files are processed for purchase of different items by DESM and C & W as per the requirement.
- Expenditure under Capital E & F head is nil as on date. It was discussed that steps may be taken to utilize the funds in both the heads and to purchase required items under this head on priority.
- As expressed by SO, C & W, for purchase and installation of CCTV in the Institute Council Head Quarter is taking steps allocating separate funds at their level. Hence budget allocated for the Institute may be utilized for the purchase of other items of the Institute.
- The Committee has expressed that no brand /company name to be mentioned in any purchase requisitions in general. If any brand specific item is required for any department and section they may give a certificate as per GFR 166 to the SO, C & W for taking further necessary action to purchase the same in GeM site.
- The Committee has recommended for purchase of following items in group A and B as per the financial power:-

Group A needs approval and sanction of Council

SI No	Name of the items	Quantity	Approximate Cost
1	NAS to be installed at ICT Studio	2	28,00,000
2	Switches to be installed in different places of Institute.	7	16,00,000
3	Fire wall	1	20,00,000
4	OFC line from Ramanujam to GB Hostel, DM School to ICT Studio Server room	Lump sum	7,00,000
5	Sony NX 200	2	3,00,000
6	Online UPS Batteries for Server room of Studio	2	4,50,000
7	One KVA online UPS for Hostels, NGH, Sarojini	6	4,20,000
8	Microphone with cord less Lapel	4	3,00,000
9	Interactive smart TV for ICT Studio	1	6,50,000
10	Led Panel for ICT Studio	1	27,00,000
11	Display LED 65"	5	5,00,000
12	Desk top computer	61	36,00,000
13	Dual Desk (Single Seater)	100	5,50,000
14	Dual Desk (Double Seater) 25 for Room No. 102 and 100 for DM School	125	12,50,000
15	Purchase of Furniture for Two conference Halls (PAC purchase of M/s Durian)	174	36,00,000

NOTE
SHEET

2

16	Interactive Boards 10 for Institute and 30 for DMS	40	80,00,000
17	Class room front table	42	6,00,000
18	Sofa NGH -2, Head DESM -1	3	2,10,000
19	Canteen Dining Stainless Steel and Chair for sixty seating capacity.	10	5,00,000
20	6Nos of Dining Tables @4 each for NGH	6	2,40,000
21	NGH Single Bed	24	5,00,000
22	NGH Study Table	24	2,30,000
Grand Total			3,20,00,000

Group B to be purchased at RIE Level within the financial power of Principal

Sl No	Name of the Items	Quantity	Amount
1	Office Tables for faculty	5	1,50,000
2	Wheel Chair for faculty	5	1,00,000
3	Visiting Chairs for faculty and Head Rooms	40	1,60,000
4	Glucometer	2	3,000
5	Non-Contact Thermometer	2	3,000
6	Weighing Machine	2	10000
7	2 in one magnetic white Board	10	10,000
8	Walkie Talkie for Watch and Ward point of view by Security Guards	10	80,240
9	Replacement of Online battery for DMS and Computer lab	40	1,80,000
10	Purchase of one scanner for Establishment Section /DESM Office/C & W Section /Hindi Cell	4	1,00,000
11	Stool Wooden	80	1,30,000
12	Invertors for dispensary and Library	2	1,50,000
13	Laser barcode for DMS Library	1	7,000
14	Book supporter for library	100	
15	Web cam DMS Computer lab	35	70,000
16	Head phone DMS Computer lab	35	70,000
17	Projector One for DESSH and two for Computer lab of the DMS	3	1,65,000
18	Executive Table and Chair for Head DESM	1	80,000
19	Armed Chair plastic for DMS	40	28,000
20	Small items as per list attached submitted by DMS costs less than Rs.2.00lakh.		2328415
21	Headphone	8	80,000
22	Tripod Stand	2	50,000
23	Camera Batteries	4	20,000
24	HDMI Cable (15mtr)	2	30,000
25	Water Purifier	1	1,00,000
26	LED Display TV 36"	2	50,000
27	USB TO Serial Converter	2	3,000
28	Dac 70 (Data Video)	1	50,000
29	Still Camera Flash	1	64,000
30	Still Camera Bag	1	10,000
31	Lens	1	1,50,000
32	Long Computer Table	3	48,000
33	Wifi Dounge	4	8,000
34	USB To Lan	2	3000
35	HDMI To RJ45 Converter	8Set	1,36,000
36	Blackmagic Video Assist 7" 3G	1	65,000
37	Armless Chair	4	20,000
38	Teapot Set	1	10,000
39	Blackmagic Mini	1	30,000
40	Graphics Card	1	15,000
41	Crimping Tool	1	5,000
42	Cable Tester	1	10,000

NOTE SHEET

44	W.
45	Hyd
46	Al
47	F
48	
49	
50	

9

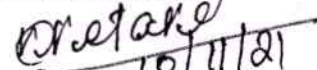
43	Windows Office Latest	4	1,48,000
44	Color Printer Ink Jet	1	35,000
45	Wifi Access Point	10	2,00,000
46	Hydrolic Chair	3	24,000
47	Almirah	2	20,000
48	PCIE EXPLATION SLOT EXTERNAL	2	25,000
49	DRON CAMERA	1	1,60,000
50	DJI OSMO Pocket Handheld 3 Axis Gimbal Stabilizer with Integrated Camera	1	30,000
51	Memory Card 128gb sd	1	4,000
52	3 Axis Still Camera Gimbal Stabilizer	1	50,000
53	Pendrive 256	5	15,000
54	PTZ Camera	1	1,50,000
55	XLR CONNECTORS (FEMALE)	10	2,000
56	XLR CONNECTORS (MALE)	20	4,000
57	TS CONNECTORS (MALE)	20	2,000
58	3.5MM EP JACKS (MALE)	10	1,000
59	RCA CONNECTORS (MALE)	10	1,000
60	BEHRINGER TRUTH B2031A 8.75 SPEAKER	2	29,000
61	Samson Concert 88x Wireless Earset	2	80,000
62	AIRWAVE AW-TECH CAMERA LAPEL MIC	4	64,000
63	AHUJA KDM-900 MICROPHONE	2	6,000
64	AHUJA CSM-1010 MICROPHONE	2	4,800
65	AHUJA PRO+3400 MICROPHONE	7	28,000
66	AHUJA GMB-6C MICROPHONE BASE	2	3,600
67	AHUJA GM-611M MICROPHONE	3	5,400
68	AHUJA DGT TABLE MIC STAND	6	6,000
69	MICROPHONE CLIP HOLDER	10	3,000
70	MICROPHONE FOAM WIND SHIELD	20	4,000
71	DBX Drive-rack PA2 LSM/AFS/GFX EQ/CROSSOVER	1	25,000
72	LOCKING CABLE 3.5 EP (MALE) TO XLR (MALE) (1FT)	6	9,000
73	Silverback Screamer--MIC CABLE (300FT/23 AWG)	3	19,300

Total : Rs 59,82,755 = 00

NOTE SHEET

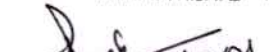
The meeting ended with vote of thanks to the Chair

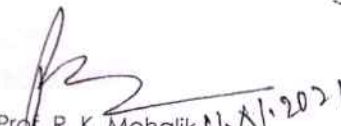

Dr. P. L. Negi


Dr. Kalinga Ketaki


Mr. A. Mishra


Mr. S. K. Rout


Mr. P.K. Behera


Prof. R. K. Mohalik
(Chairperson)



प्राचार्य/ PRINCIPAL
क्षेत्रीय शिक्षा संस्थान
Regional Institute of Education
भुवनेश्वर / Bhubaneswar-751022

REGIONAL INSTITUTE OF EDUCATION
(National Council of Educational Research & Training)
Sachivalaya Marg, Bhubaneswar - 751 022

NOTICE

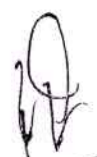
F.No.RIEB/C&W/ 144

Date: 26.10.21

The following committee members are requested to make it convenient to be present in the Staff Common Room of this Institute on 27th October 2021 at 4.00 pm for a meeting related to examine the proposals received by C&W Section from different departments/sections of this Institute regarding purchase of Equipments/Furniture for this Institute and D.M.School for this year 2021-22.

- | | | |
|------------------------------|-------------------|---|
| 1. Prof.R.K.Mohalik | - Chairperson |  |
| 2. Dr. K.Ketaki, Asst. Prof. | - Member | <u>Ketaki</u>
27/10/21 |
| 3. Dr.P.L.Negi. Librarian | - Members | - |
| 4. Mr.A.Mishra, HM, DMS | - Member | - |
| 5. Mr.P.K.Behera ASO | - Member | <u>P.K. Behera</u>
27/10/21 |
| 6. Mr. S.K.Rout, S.O. C&W | - Member Convener | - |

This issues with the approval of the competent authority.


Administrative Office
26/10/2021

Copy to:

- All the committee members./ All Heads of Deptts.
- All the Heads of Department/ I/c Sections are requested to submit any additional proposal to the Committee directly for examine & finalization of the purchase list.
- APC to Principal

* I had library committee meeting at 4.00 p.m. in staff common room (Today)
Notice circulated on 25-10-2021. 27/10/21

- | | |
|---|--|
| ✓ (1) DE - <u>Plaku</u>
27.10.21 | ✓ (9) Librarian - <u>Pratap</u> |
| ✓ (2) DEE - <u>Ar</u>
27.10.21 | ✓ (10) Dispensary - <u>Alena</u>
27.10.2021 |
| ✓ (3) DESSH - <u>SSingh</u> | ✓ (11) CAC - <u>Ar</u>
27.10.21 |
| ✓ (4) DESM - <u>Ar</u> | ✓ (12) Academic - <u>Mishra</u>
27/10/21 |
| ✓ (5) DMS - <u>Ar</u> | ✓ (13) Dean - R - <u>Plaku</u>
27.10.21 |
| ✓ (6) General-store - <u>Ar</u>
27/10/21 | ✓ (14) Dean - G - <u>SSingh</u>
27.10.21 |
| ✓ (7) Accounts - <u>Ar</u>
27.10 | ✓ (15) Steno Ao Ao - <u>Ar</u>
27/10/21 |
| ✓ (8) Estt - <u>Ar</u>
27.10.21 | ✓ (16) PA - to Principal - <u>Ar</u>
27 |

6-2:4

Minutes of the meeting for finalize the materials/items to be purchased for this Institute along with D. M. School on 20.11.2020 at 03.30 pm

A meeting was held on 20.11.2020 at 03.30 pm in the Education Seminar Room under the Chairmanship of Prof. R. K. Mohalik. Following members were present in the meeting:-

- | | |
|---|----------|
| 1. Prof. S.P. Mishra | - Member |
| 2. Dr. P. L. Negi, Librarian | - Member |
| 3. Mr. Akhileswar Mishra, H. M., DMS | - Member |
| 4. Mr. P. K. Rai, S.O, Estt. | - Member |
| 5. Mr. Shrikumar Tripathy, Sr. Accountant | - Member |
| 6. Mr. Susanta Kumar Rout, S.O, C&W | - Member |

Initially the S.O, C & W informed that an amount of Rs. 63.0 Lakh has been allocated in the budget 2020-21 out of which an amount of Rs. 4.30 lakh has been spent and there is a **balance of Rs. 53.35 lakh** available for purchases under the Capital E/F and Revenue E/F heads of Account.

After a detail discussion, following points were put forth by the Committee members for consideration:-

1. The Committee has suggested to purchase following items keeping in view the present requirement of online classes and strengthening the ICT Studio as per the budget allocated during the present financial year 20-21 :-

Sl No	Name of the Items	Quantity	Rate per unit (Aprx.)	Amount
1	Dual Desk	70	10880	7,61,600
2	Photocopier Machine	1	150000	1,50,000
3	Network Attached Storage (NAS)	1	1300000	13,00,000
4	External HDD	8	10000	80000
5	Desk top computer for ICT Studio	1	150000	1,50,000
6	Graphics Card	1	50000	50,000
7	New Computer Server	1	320000	3,20,000
8	Laptop for ICT Studio	2	110000	2,20,000
9	Vmix	1	80000	80,000
10	Network switch CISCO Layer III	1	350000	3,50,000
11	Network switch CISCO Layer II	6	70000	4,20,000
12	Atem mini pro iso	1	95000	95,000
13	HDMI to SDI Converter (3), HDMI to USB external Capture device (1) SDI to HDMI Converter (2), HDMI to RJ 45 Converter (3pair), (HDMI Cable 20 meter (3), HDMI Cable 15m (2), HDMI Cable 3meter, HDMI Splitter 1 to 4 out (2), SDI Connector BNC 6HZ Male Connector (20), SDI Pliers (1), Tool Kit (2), Slide Changer & Pointer (2), Usb hub 1 to 4 (3), Card Reader (2)	40		1,90,000
14	Wifi Access point device	5	39,000	1,95,000
15	Laptops	16	60,000	9,60,000
	Total			53,21,600

2. The HM D M School appraised the Committee members that during the present academic session and till now the teachers of school are taking online classes with their personal equipments and thus it is high time that the school should provide them the equipments such as Computer system at least in each classroom for taking online classes and future needs. The Committee also opines that adequate no. Of computer system to each classroom i.e. 35 nos. of classrooms may be purchased and provided to the School. It is proposed that Desk top / Laptops may be purchased as per the budget availability.

3. There has been requisitions received from the faculty members for providing 05 nos. new laptops also.

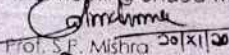
4. In view of above and as per budget availability it is proposed that 05 nos. of Laptops for faculties and 11 nos. of Desktop / laptops for school may be purchased at present.

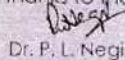
5. Looking to the budget constraints it is felt that more no. Of computers could not be purchased. HM DMS suggested for utilization of Pupils Fund of D.M. School 2019-20 available with the Institute for purchase of such assets. It is also informed to the committee members that two nos. of requests has already been sent to Council seeking approval for finalising the mode of expenditure including purchase of assets out of Pupils fund collection. It is opined that another reminder may be sent to Council for early decision in the matter since a huge amount of collection is lying un-used and may attract future legal complications.

6. Besides, some other items are not covered under the present allocated budget needs to be purchased on priority in the next financial year or any budget received from Council in this financial year. The list of proposed items to be purchased on priority is attached herewith.

7. The Committee also recommended to assess exact requirement of new AC's after condemnation of old and unserviceable AC's, through CPWD. Electrical as per previous practice from budget head Rev. Land and Building.

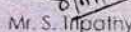
The meeting ended with vote of thanks to the Chair.

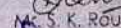

Prof. S.P. Mishra 20/11/20

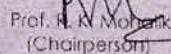

Dr. P. L. Negi

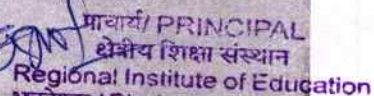

Mr. A. Mishra


Mr. P. K. Rai


Mr. S. Tripathy


Mr. S. K. Rout


Prof. R. K. Mohalik
(Chairperson)


Principal
Regional Institute of Education



REGIONAL INSTITUTE OF EDUCATION
(National Council of Educational Research & Training)
Sachivalaya Marg, Bhubaneswar - 751022
Campous & Welfare Section

Notice

Date: 18.11.2020

No. 385

The following committee members are requested to make it convenient to be present in the Staff Common Room of this Institute on 20th November 2020 at 03.30 pm for a meeting related to discuss and finalize the materials/items to be purchased for this Institute along with D.M.School for this year.

1. ✓ Prof. R.K.Mohalik
2. Prof S.P.Mishra
3. ✓ Dr.P.L.Negi, Librarian - *redesh*
4. ✓ Mr.Akhileswar Mishra, H.M., DMS
5. ✓ Mr.P.K.Rai, SO, Estt.
6. ✓ Mr.Shrikumar Tripathy, Sr. Accountant
7. ✓ Mr.Susanta Kumar Rout, SO, C&W

- Chairperson *AK*
- Member → *S.P. Mishra* 18.11.2020
- Member *S.P. Mishra*
- Member *12/11/20*
- Member *12/11/20*
- Member *12/11/20*
- Member Convenor

This issues with the approval of Principal.

18/11/20
✓ Administrative Officer

- Copy to: 1. All the committee members.
2. APC (P) for information *12/11/20*
3. Office copy *12/11/20*

o/c