

#### REGIONAL INSTITUTE OF EDUCATION

(National Council of Educational Research and Training)
BHUBANESWAR-751022
ODISHA

# 2.4.11 Effective Monitoring Mechanism Documentary Evidence

अभ्यक्ष/ I-lead शिक्षा विभाग/ Dept. of Education क्षेत्रीव शिक्षा संस्थान Regional Institute of Education भुवनेश्वर/ Bhubaneswar

#### **Deputation Order of Mentoring in different JNV's**



REGIONAL INSTITUTE OF EDUCATION, BHUBANESWAR-751022 (राष्ट्रीय गेंसिक अनुसंधान और प्रशिक्षण परिषद्) (National Council of Educational Research & Training)
ORDER

No.F.18/DEF/24.22/2021-22/RIEB/ 3

Dated: 03.01.2022 04

In continuation and partial modification of Order No.4029 dated 13.12.2021 and approval of Competent Authority dated 31.12.2021, the following faculty members of this Institute are hereby deputed to different JNV located in different district/States during the period as mention with the Programme entitled "Organization of School Internship in Pre-service Teacher Education (B.Ed. and Four Year Integrated BA, B.Ed., B.Sc., B.Ed.) programme of RIE, Bhubaneswar (PAC-24,22).

SLNo.	Name of the faculoty Members	Name of the JNV	Period
01	Ms. Rupa Gupta	JNV, Muzzafarpur & JNV Samastipia	10 01 2022 to 15 01 2022
02	Dr.P.K. Gupta	INV. Deogarh	16.01.2022 to 18.01.2022
03	Ms. Moumita Som	JNV, Burdwan & JNV, Nadra	31 01 2022 to 05 02 2022
14	Ms Saraswati Maharana	INV, Ganjam & JNV, Bargarh	17 01 2022 to 22 01 2022

The period of their deputation including journey period for the aforesaid purpose will be treated as on duty. TA/DA will be paid by this Institute as per Council's norms. They are requested to submit their approved tour programme prior to their onward journey for transmission to Accounts Section,

This issues with the approval of the competent authority

(Puskar Behera) Administrative Officer

#### Copy to:

- Faculty concerned. (04)
- The Head, DE, RIE, Bhubaneswar.
- The Accounts Section, RIE, Bhubaneswar
- Office Order File.

## नवोदय विद्यालय समिति

शिक्षा मंत्रालय, भारत सरकार (स्कूल शिक्षा और साक्षरता विभाग) क्षेत्रीय कार्यालय, कर्पूरी टाकुर सदन, केन्द्रीय कार्यालय परिसर, ब्लॉक-ए और ब, 5वीं मंजिल, आशियाना दीघा रोड, पटना — 800025

दूरमाष : 0612&2579920@2271092

फेक्स : 0612&2266085

F-1-101/Acad/NVS(PTR)/2021-22/ 6537



(शैसणिक अनुगाग) (Acad. Section) NAVODAYA VIDYALA

Ministry of Education, G (Deptt. of Education & Regional Office, Karpuri Ti Kendriya Karyalay Parisar, E 5th Floor, Ashiyana Digl Patna – 800025

Tel: 0612-2579920/22

Fax: 0612-226608 Email :- nvspatna.acad@

Date

76, The Principal

JNV Alipurdwar / Dakshin Dinajpur / South 24 Parganas / Purba Medinipur / Murshidabad / Vaishali / Patna / Madhepura / Dumka / Jamtara / Koderma / Deoghar / Samastipur / Nalana Burdwan / Bankura / Birbhoom / Dhanbad / Ranchi / West Singhbhoom

Subject:- Internship in teaching for RII Bhubneswar students B.A, B. Ed / B.Sc. B. Ed Program Ref.:- RIE Bhubneswar letter no. 3200, dated 09.10.2021

Sir / Madam,

With reference to the subject cited above , RIE Bhubneswar vide its letter referred requested for internship of RIE students w.e.f10.11.21 to 18.02.22.

The letter of RIE is enclosed with the request to permit the student teach online/offline classes subject to the following conditions:-

- 1. The interns will be will pay the charges of lodging and boarding facilities as per NVS no
- 2. The daily routine of the JNV will not be disturbed due to permission given to the inter-
- The academic atmosphere and discipline should not be affected.
- 4. The supervisor will be present /observe during the classes conducted by the interns.

The guidance for teacher interns in JNVs is also enclosed for ready reference.

Yours fait

(M. Marri Deputy Com

### **M.Ed. INTERNSHIP MENTORING LIST**

	RIEB/DE/ 43(A)		Date: 24.08.207
			Jate 27.00.20
Th	e following M.Ed-II Somo	NOTICE	
		ster students are assigned to Mentors for their, -into	
**	ote that: 6th September is I	Pre-conference/Orientation & 17th September is post-	onference
Roll No.	Students Name	Institute	Mento
1	Ajay Sundar Raj	Ramadevi Women's University, BBSR	
8	Biswajit Guha	Regional Institute of Education, BBSR	Prof. L.P. C
15	Laxmi Priya Mohanty	Regional Institute of Education, BBSR	B. Boh
22	Prasanta Kumarbehera	BJB Autonomous College, BBSR	26.08
1	Akash Tripura	Ramadevi Women's University, BBSR	
9	Dimpoly Toppo	Regional Institute of Education, BBSR	Prof. B. N.
16	Lipuranjan Pradhan	Regional Institute of Education, BBSR	1 826
24	Priyanka dehury	BJB Autonomous College, BBSR	1 0 1 2
The same	1	Ramadevi Women's University, BBSR	
3	Anamika Mishra	Regional Institute of Education, BBSR	Prof. S. P. N
10	Gayatri Tripathy	Regional Institute of Education, BBSR	
17_	Lisamayee Das Rina Kumari	BJB Autonomous College, BBSR	
25_		Teacher Education Department, Utkal University	1
34	Tripti Bera	Ramadevi Women's University, BBSR	
4	Anayatur rahman	Regional Institute of Education, BBSR	Prof. L.D. F
11	Guriya Kumari	Regional Institute of Education, BBSR	2
18	Monalisa Bhakta	BJB Autonomous College, BBSR	Tille .
26	RiteshKumar	Teacher Education Department, Utkal University	Much
35	Ujjal Tripura	Ramadevi Women's University, BBSR	
5	Ankita	Regional Institute of Education, BBSR	Prof. R. K.
12	Kanchan Sarkar	Regional Institute of Education, BBSR	
19	Neha Kumari	Regional Institute of Education, BBSR	
23	Priya Rani Santosh Kumar Mohanty	BJB Autonomous College, BBSR	
27		Regional Institute of Education, BBSR	
13	Kh Malemnganbi	Regional Institute of Education, BBSR	Dr. R.R. Set
20	Nilima Lakra	Teacher Education Department, Utkal University	
28	Sneha Halder	Teacher Education Department, Utkal University	1 3 3 3
32	Subhasmita Sahu	Teacher Education Department, Utkal University	The same of
33	Swarna Sarika Jena		100
6	Annu Kumari	Ramadevi Women's University, BBSR	Dr. D. Part
7	Bandita Mishra	Regional Institute of Education, BBSR	Dr. D. Krish
14	Koyeli laha	Regional Institute of Education, BBSR Regional Institute of Education, BBSR	

## LEARNING TO FUNCTION AS A TEACHER

## **INTERNSHIP HANDBOOK-2021**

For

**BACHELOR OF EDUCATION (B.Ed.) PROGRAMME** 





### **REGIONAL INSTITUTE OF EDUCATION**

(National Council of Educational Research and Training)
BHUBANESWAR-751022
ODISHA

**About the Handbook** 

Teaching is a complex and dynamic process requiring a creative synthesis of knowledge

and a respect for learners and the learning process. Mastery of the teaching process

demands the development of a broad intellectual perspective on academic, policy, and

pedagogical issues, coupled with extensive and diverse experiences in the classroom.

This handbook is prepared for student teachers (interns), cooperating teachers/mentors,

principals, and institute faculty supervisors. The purpose of the handbook is to describe the

process of organization of the internship programme of Bachler of Education (B.Ed.)

Programme. The intent of this guide is to help the intern define purposes, gain information

and skill concerning the internship experience, and provide assistance in planning goals

and direction for a career in teaching. The contents of the handbook have been developed

and evolved in due consultations with faculty members over period. It is by no means

complete or exhaustive. Comments and suggestions for future changes are welcome.

Coordinators

RIE, Bhubaneswar Date: 01.11.2021

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#### 1. Introduction

Teacher education is vital in creating a pool of schoolteachers that will shape the next generation. Teacher preparation is an activity that requires multidisciplinary perspectives and knowledge, formation of dispositions and values, and development of practice under the best mentors. Teachers must be grounded in Indian values, languages, knowledge, ethos, and traditions including tribal traditions, while also being well-versed in the latest advances in education and pedagogy (National Education Policy, 2020, Para-15.1).

Teacher's skills and competencies are important factors in the effectiveness of teaching and pupil learning. Like all other professional programmes, field engagement isan essential component of any teacher education programme. In the case of teacher education programmes, field engagement involves engagement with the students and teachers in schools. The sustained engagement with the school over a period is known as 'school internship 'which equips the prospective teacher to build repertoire of professional understandings, competencies and skills, and positive attitude to schooling and teaching. Research has consistently shown that the internship experience is the most significant component in preparing new teachers. The teacher preparation culminates in the internship, which then helps beginning teachers make the transition from being students to teaching professionals. It offers teacher candidates a realistic setting for combining theory and practice in which to demonstrate their developing knowledge about and skill in teaching.

The curricula of teacher training institutions are designed to provide for the acquisition of these skills by student teachers. The National Curriculum Framework (NCF), 2005 while suggesting improvement of quality of teacher education programme states that teacher education must become more sensitive to the emerging demands from the school system. For this, it must prepare the teacher for the roles of being an encouraging, supportive and humane facilitator in teaching-learning situations. This will enable learners (students) to discover their talents, realize their physical and intellectual potentialities to the fullest, and to develop character, desirable social and human values to function as responsible citizens. The National Curriculum Framework for Teacher Education developed by NCTE (2009) states that "A teacher functions within the broad framework of the school education system – its goals, curricula, materials, methods and expectations from the teacher. The past few years have witnessed a paradigm shift in the concept of school internship courses in India. The NCTE Regulations, 2009 attempted to broaden the scope of practice -teaching by emphasizing the importance of providing experience of all activities and programmes of the school to the student teachers. The NCTE Regulations, 2014 have stipulated further strengthening of the component of 'Field Engagement'. The 'Field Engagement 'of 20 weeks has been further split into two parts consisting of 4 weeks and 16 weeks to be organized in the first and second year of the Two-Years programmes. As perthe regulations the student teachers are to be actively engaged in teaching for sixteen weeks in the final year of the course. The National Education Policy (2020) envisages that:all B.Ed. programmes will include training in time-tested as well as the most recent techniques in pedagogy, including pedagogy with respect to foundational literacy and numeracy, multi-level teaching and evaluation, teaching children with disabilities, teaching children with special interests or talents, use of educational technology, and learner-centered and collaborative learning. The programme will include strong practicum training in the form of in-classroom teaching at local schools (Para 5.24).

#### 2. Objectives of Internship

The internship is conceived as a professional learning bridge between the of preservice Professional preparation and teaching. It is an extended school-based placement in which student teachers (interns) are expected to consolidate their knowledge and experience across all facets of the role of the teacher in the school. It provides an opportunity to further develop skills in teaching and for interns to be mentored in preparing themselves as thoroughly as possible for their early experiences of teaching. The internship will enable the student teacher to:

- Develop the ability to define clearly the general and specific objectives of teaching the subject, the different units, and the individual lessons.
- Develop the ability to select units and subject matter suitable to the class, and resource material and aids readymade, improvised suitable to the units.
- Develop the ability to plan the lesson effectively with an understanding of the principles of learning and organize the subject matter suitably indicating the appropriate techniques and resources to be used at each stage and for each purpose.
- Develop the ability to prepare the pupils adequately for each lesson and develop it in ways most suitable to the occasion and most appropriate for realizing the objectives set forth.
- Develop the ability to motivate the pupils sufficiently and sustain their interest as well as maintain discipline in the class.
- Develop the ability to adjust the programme to the varying needs interests and abilities of the
  pupils, while making for maximum group progress. Develop the ability, to use different
  methods and techniques of teaching and use them effectively in appropriate situations.
  Develop the ability to plan the details of the curriculum with the pupils (teacher pupil
  planning) and work out resource units, spelling out the experiences, activities, aids,
  techniques, etc.
- Develop the ability to develop and apply different techniques and tools for the continuous evaluation of the achievement and progress of the pupils, taken as individuals and as a group, especially the ability to construct and use oral, written and performance tests.

- Develop the ability to judge the effectiveness of teaching and the success of each programme in relation to the goals, from the participation and performances of the pupils.
- Develop the ability to diagnose the strengths and weaknesses and the achievements and failures of the individual pupils, in relation to the objectives and decide, plan and organize the reinforcement of remedial assistance needed by each.
- Develop the ability to correlate his subject and its teaching with other subjects taught in the
  class, with other activities in the school with life, so that, the education of the child becomes
  an integrated programme.
- Develop the ability to plan, organize and guide enrichment activities and field programmes related to the subjects taught.
- Develop the ability to plan, organize and guide various co-curricular activities, which are considered as important constituents of a rich education for the citizens of tomorrow.

#### 3. Learning to Function as a Teacher

In EPC-1(Learning to Function as a Teacher) during first semester, the student teachers were oriented on the process based skills essential for secondary schools. The skills focussed were critical thinking and reflection, Class room management, Managing diversity, Contextualization, Observation, Communication, Organization of group activity/project, Assessing learner and giving feedback and Facilitating learning. The core teaching learning processes emphasised were Introducing the lesson, Questioning in the class, Explaining and illustrating, Encouraging and appreciating students (Verbal and non-verbal), Stimulus Variation, Using Blackboard /white board/ smart board and Using learning resources and ICT, All the processes are practiced and evaluated for each student during first semester and were internally evaluated.

#### Field Engagement: School Exposure

To experience school activities in totality i.e. awareness about the functioning school and its relation with neighborhood and development of insight into the role of a teacher and learner as a preliminary exposure activity the student teachers were placed for one week in schools of Bhubaneswar during first semester and experienced school activities. The student teachers were engaged in pre-visit workshop (three sessions) and post visit reflection sessions. Student teachers highlighting the school objectives, processes and their reflection have submitted the reflection reports.

#### Field Engagement: Multi-cultural Placement

In order to provide school exposure in various cultural backgrounds of the society to the student teachers, they were placed in different type schools on rotation during the second semester. During their placement in these schools they were involved in different activities like (i) learning of teaching-learning process through observation of lessons taught by regular teachers in the school. (ii) observation and collection of data about schools processes i.e. day to day activities taken place in the school plant, for example, working of the library, process of organizing other curricular activities, functioning of laboratory, organization of school assembly and above all the school management (iii) development of sample unit plan lesson plans /concept map and lesson note (vi) conducting case studies in the school.

## 4. Details of Academic Work of the Student Teachers during Internship Placement

In order to facilitate staged entry of student teachers in teaching, Internship in teaching is to be organized in three phase's viz. pre-internship, internship and post internship. *The pre-internship conference* for student teachers, coopering school heads, mentors and institute supervisors intends to orient them on the modalities of organization of the programme.

The student teachers are placed in different NVSs of eastern region of the country i.e. Bihar, Jharkhand, West Bengal and Odisha. The details of activities are presented in the guideline. *Post-Internship* is to be organized to reflect on /feedback reactions of students, cooperating teachers, school heads and institute supervisors. This would help in fellow-up, remedial and strengthening activities to be taken up by the institute in future years.

- **4.1 Demonstration of Criticism Lesson:** The student teacher is required to present a lesson in each pedagogy to a group of 16-17 students during the pre-conference. The demonstration will be done as per the lesson plan format provided by the institution. This activity carries 10 (5+5) Marks. These are to be submitted for evaluation in the institute.
- 4.2 Observation of Lesson of regular teachers: The student-teachers are to observe 10 lessons, 5 in each Pedagogy subject taught by regular/experienced teachers. The exposure of experienced teacher's classes will help the student teachers to build confidence apart from learning about contextualization of teaching learning processes. An observation schedule booklet is developed and supplied to the student teacher to record the observation processes. This activity carries 10 (5+5) Marks. These are to be submitted for evaluation in the institute.
- **4.3. Development of unit plan:** A student teacher has to prepare two unit plans in each pedagogy. Unit plans consist of concepts and learning goals that are taught over a period and are woven together, often across subject areas. A unit plan lasts two or three weeks (or longer) and includes

several standards, skills, and desired outcomes for interconnected learning. A unit plan overarches all daily lesson plans with connections among key topics, concepts, skills, and desired outcomes. All the following elements should be considered when developing a unit plan: objectives, Main topic or topics, that unite lessons within the unit, academic goals and desired outcomes, Crosscurricular connections, Methods to make the learning relevant throughout the unit, an understanding of students' current knowledge, strategies, assessments for before, during, and after lessons and the overall unit. The activity carries 10 (5 in each pedagogy) marks.

- 4.4 Lesson Plan: Lesson plan consists of statement of objectives, list of contents, learning resources, teacher initiatives, strategies and process of assessing learning. It is simply a road map. Each teacher is different, once you understand the basic elements of lesson planning; you can modify the process to reflect on whatever makes you comfortable. So find the format that works for you and your students. The student teacher has to develop lesson plan using concept maps in in two school subjects and maintain detail records. They have to deliver minimum of 60 lessons (50 with detailed lessons and 10with lesson notes) in a method subject i.e. (60 + 60 lessons) minimum in two subjects (Mathematics/Bioscience and Physical Science for Science and Language and Social Science for Arts students). The transaction of lessons will be continually observed by mentor teachers and or institute supervisors through an assessment profile. Transaction of lessons in two pedagogy subjects carry 80 marks(40 by institute supervisors and 40 by cooperating teacher/mentors) through assessment profile. In Pedagogy of social science, student teachers are required to transact lessons in all social sciences i.e. History, Geography, Civics and Economics. Lesson plan records will be assessed at the institute and 20 marks (10 in each pedagogy subject) are allotted for the record.
- 4.5 Observation of Lesson of peers: The student teachers are to observe 10 lessons, 5 in each Pedagogy subject taught by fellow student teachers. An observation schedule booklet is developed and supplied to them. The important features of teaching are mentioned overleaf of the scheduled based on whom critical observations are to be made and record in the class itself. The student teacher and the cooperating teachers/ institute supervisor are to put their signature on the prescribed schedule at the end of the observation. As far as possible, varieties of lesson may be observed. This activity carries 10 Marks for each method subject. These are to be submitted in two separate bunches for evaluation in the institute.
- **4.6 Student assessment Record:** Student teachers have to develop achievement test on two subjects taught and administer, score and analyze by using qualitative and quantitate measures. Based on the assessment the learner's variation will be identified. The format of reporting

achievement test is provided. It carries 20(10+10) marks. The candidate has to submit two separate report related to both subjects tagged together.

- 4.7 Teaching learning resources: The student teacher will be preparing/ collecting and using a large number of learning resources during their placement in the school. It is required that appropriate and suitable learning resources must be used for the purpose. The details of the preparation and use of learning resources are to be recorded as per the format provided. Either the student teachers as per instructions have to exhibit two innovative learning resources at the cooperating JNV or in the institute. Twenty marks have been allotted for the activity (10 will be assessed by institute and 10 by cooperating JNVs).
- 4.8 Observation and reporting on School Site and Processes: A student-teacher has to observe of day-to-day school activities and prepare a comprehensive report highlighting working of the library, other curricular activities, games and sports, functioning of laboratory, school morning assembly. The report needs to focus on critical reflection of the pupil teacher on school site and activities of different type of schools i.e. rural/urban tribal, residential etc. This activity carries 10 Marks.
- **4.9 Action research:** The student teacher has to identify the problem/issues in the classroom and develop interventions to solve the problem. The school based small scale research may cover areas related to the learner and learning like curricular and other curricular areas, processes and strategies, assessment, disciplinary issues and others. The report covering the problem, objectives, hypotheses, interventions, strategies and reflection will be assessed out of 20 marks.
- **4.10Reflective diary:** Used as part of the activities of pre-service teaching practice, it is a tool for descriptive, reflective and/or critical recording of professional experiences lived by the teacher trainee in teacher training situations. The reflective diary helps organize the activity of guided analysis of pedagogical practice experiences aimed at: identifying students' own needs, interests, training motivation, the degree of mastery of past acquisitions, shaping an accurate image on their effectiveness in practical teaching situations. The diary is to be continuously recorded along with reflections
- **4.11 Assessment of student teachers by heads of schools:** This will be done by the school head on different dimensions i.e.Personal characteristics in terms of punctuality, initiatives, self-confidence, capacity to manage class, relationship with school staff, cooperativeness etc.; Participation in co scholastic activities such as games and sports, cultural activities, science/literary exhibition, participation in special programmes, community service etc.; School work, arrangement of classes, laboratory, library work etc. and Teaching: Preparation of lesson,

classroom teaching, correction of students work, testing and reporting, originality and novelty in teaching. The activity carries **10 marks**. The school heads will send the marks in closed envelope as per the format provided.

4.12. *Presentation of Reflection in post conference*: It is not sufficient to have an experience in order to learn. Without reflecting on this experience, it may quickly be forgotten, or its learning potential lost. The student teacher has to present the reflective report during the post conference highlighting

#### Assessment

The assessment of the performance of student teachers shall be based on the feedback received from all associated with the programme, including mentor teachers/HM/Principal, peers, supervisors of the institute; and various records submitted by the student teachers. While submitting the records the student teacher is required to submit the report activity wise. For example, a student teacher has to submit separate report on each activity. The weightage to different components of internship shall be assigned as presented in the following table.

#### Different activities and weightage of mark Distribution

Components	Minimum Number	Maximum Marks	Internal-by the faculty of the Institute	External by the Mentor Teachers and Head Teachers
Demonstration and criticism classes by student	2 criticism lesson (1	10 (5+5)	10	
teachers in group (16-17 students in group)	in each pedagogy course)			
Observation record of classes taught by <b>mentor</b>	10 (05 in PC-1 and	10(5+5)	10	
teachers/regular teachers	05 in PC-2)			
Unit Plan	2 in each subject/pedagogy	10 (5+5)	10	
Lesson Plan (PC-1)	50 Lesson Plan 10 Lesson Notes	10	10	
Lesson Plan(PC-2)	50 Lesson Plan 10 Lesson Notes	10	10	
Classroom observation record of peers	20 Lesson (10 in PC- 1 and 10 in PC-2)	10 (5+5)	10	
Records of participation/organization in curricular activities	1	10	10	
Records of school profile	1	10	10	
Action Research	1	20	20	
Student Assessment Records	2 (one for each subject)	20 (10+10)	20	
Teaching Learning Resources	All	10 (5+5)		10
Reflective Diary	1	10	10	
Assessment by mentor teacher(s)/HM/Principal	60 lesson in PC-1 and	80	40= (PC-	40= (PC-
/Inst supervisors based on overall performance	60 lesson in PC-2		1(20)+	1(20)+
in school including teaching and participation in other school activities			PC-2(20)	PC-2(20)
Overall Assessment of Trainee by Head Teacher/Principal		10		10
Presentation of reflections on internship experiences (Post Internship)		20	20	
Total for III Semester		250	190	60

## 5. Roles, Duties and Responsibilities of the Personnel Involved in the Programme:

#### 5.1 Role of Student-Teacher:

All the Student Teacher must:

- Report to the Principal of JNV at least one day before the starting of the internship
  placement. On the first day, they should reach before the school assembly on the first day of
  the internship programme.
- Put signature in the attendance register twice every day before the school assembly and before the last bell goes.
- Seek cooperation from cooperating teachers and supervisor wherever you face difficulty particularly for pre and post lesson discussion.
- Know the classes, periods and topics to teach in both the method subjects from the Head of school/ cooperating teacher on the first day of internship programme.
- Prepare the lesson plan and get approval from the cooperating teacher/ supervisor before transacting every lesson.
- Take classes strictly according to the timetable of the cooperating school.
- Do not take any class without a lesson plan.
- Take arrangement classes and do other duties of the school and when the Head of school assigns.
- Act and dress like a professional. Take your cues from other members of the professional staff. Be mindful that children's behavior can be influenced positively by your professional appearance.
- Never ask for leave. In special circumstances, get prior approval of leave from your Head of school on emergency. Anyhow, your application for leave must reach the school authority one day in advance.
- Get permission from the Head even if you want to be out of the school for some time during school hours.
- Assign and correct the homework assigned by you to the student regularly.
- Write all the lesson plans in English except in the language subjects.
- Maintain a diary and regularly list all the innovations, challenges faced and reflections for improvement.
- Plan in detail for the assignments/ activities with the help of the Head of school/ Cooperating teachers/ institute supervisors. Get approval from the Head of school and institute supervisors before carrying out the activities.

- Check with your cooperating teacher before attempting learning activities that depart from normal classroom procedures.
- Carry out the activities planned by you for school students according to your approved plans and all the assignments must be completed during the internship programme.
- If you have an unsuccessful lesson, confer with your cooperating teacher to determine what went wrong. If possible, re-teach the lesson using the teacher's suggestions.
- Be polite and keep very good relationship with students and staff of the school.
- Try to adjust in the school situation with genuine difficulties. Adjust with the students, staff, physical facilities that they have.
- Receive see that the cooperating teachers / institute supervisors and necessary ratings sign every lesson that you teach with remarks from them.
- Maintain regularity, punctuality and devotion to duty in the school.
- Consult the cooperating teachers institute supervisors more frequently for carrying out the activities in the school. There must be phase end meeting of student teachers, cooperating teachers and supervisors to assess the progress and for guidance.
- Refrain from making any negative comments about the school or the school's personnel, especially when talking with fellow student teachers.
- Supply student teaching profile one each to the supervisor and/ or cooperating teacher who supervises your teaching.
- Before you leave the placement, be sure to return all textbooks and materials to the school.
- Join the Regional Institute of Education, Bhubaneswar the day after the internship programme concludes.

#### 5.2 Role of Principal of Cooperating JNVs:

- The Principals of the cooperating JNVs are requested to introduce the student teachers to the students and staff of your school in the assembly on the first day.
- Please allow them to take periods in Class VI, VII, VII and IX because they will be secondary school teachers in future. They may even be assigned class in class X, if you have confidence with individual trainee's ability.
- Approve the timetable and plan of activities/ assignments of the student teachers to be carried out during the programme in the school.
- Give a brief introduction about the school to the student teachers soon after they join in your school.
- Countersigned on the attendance register maintained by the Group-leader/ Cooperating teacher of the school.

- See the all facilities and provisions are made available to the student teachers to teach their lessons and carry their assignments in the school without disturbing regular functioning of the school.
- Grant leave to the student teachers in very special circumstances only.
- Assign other duties to them that are performed by the regular teacher of the school.
- Allow a phase end meeting of the student teachers and the cooperating teachers to assess the progress and removal of difficulties.
- Countersign/ certify the report/ documents of the activities/ assignments conducted by the student teachers towards end of internship programme.
- Fill up the evaluation proforma (attached) with respect to student-teachers performance during the internship programme. Each trainee is evaluated out of 10. It may be handed over to the institute supervisor who visit your place in the last phase or send by post to the institute confidentially.
- Write your comments/ remarks/ suggestions for improvements of the programme in a separate sheet of paper and send it to us.

#### 5.3 Role of the Mentor/Cooperating Teachers:

The Mentor/Cooperating Teachers are requested to:

- Help student teachers to prepare detailed lesson plans, brief lesson notes and plan of activities/ assignments to be conducted by them in school.
- Go through the lesson plan before a student-teacher deliver the lesson in the class.
- Remain sitting in the class when student teachers are teaching.
- Evaluate each lesson on the prescribed proforma (student-teaching profile) and write remarks in the lesson plan book and in the observation format provided by the student teachers.
- Guide student teachers in planning the lesson, planning and procuring teaching aids.
- Give feedback continuously to the student teachers for their improvement in their teaching and other co-scholastic activities.
- Conduct past lesson discussion regularly.
- Countersign in the peer-teaching observation schedules after their observations in the classroom.
- Organize phase end meeting with the students-teachers and supervisors to discuss the progress, difficulties faced and experience gained by them.

#### 5.3 Role of the Institute Supervisors:

#### The Institute Supervisors are requested to:

- Go through the plan of activities/ timetable/ lesson plans of the student teachers as per the schedule of activities provided and give necessary guidance and suggestions.
- Conduct pre and post lesson discussion regularly.
- Supervise the full lesson, evaluate on the rating proforma (student-teaching profile) supplied by the students, write comments/ remarks/ suggestions for improvement of the lesson on the lesson plan book.
- In the absence of one supervisor, the other supervisor has to supervise all the lessons and may give remarks/ comments and write suggestions irrespective their subject background.
- For reporting ratings, supervisors award marks in the **student-teaching profile** provided to them by individual student teacher. They are supposed to report ratings as a part of the internal assessment. Please submit one copy of the monitoring and supervision report to the supervisor of the succeeding phase for their reference and the second copy of the same along with student-teaching profile to be handed over to the coordinator, internship programme immediately after the supervision period.
- In addition to supervision of classroom teaching supervisors are requested to guide the student teachers in preparing scheme of lessons and activities, the achievement test papers, observation of lessons on peer teaching, action research, conducting school activities preparation and report writing on teaching aids.
- Countersign the documents/ reports prepared by the student teachers after completion of their work.
- Discuss with the student teachers frequently to remove their difficulties and organize a phase end meeting of the student teachers and cooperating teachers to assess the progress and performance of the student teachers.

#### LESSON PLAN FORMAT

Name of the		Prepare a Concept	Subject:
teacher		map/Graphical	
		organizer on the	
Class		lesson/topic	Unit:
Date		(It may be prepared	
		in additional sheet	
Time & Period		and appended	Topic:
		before the lesson	
		plan)	
		,	
Learning Outcomes:			
Learning Objectives:			
Learning Points:			
Previous Knowledge/E	xperiences:		
Learning Resources:			
Learning Strategies:			
Phases of the	Teacher Initiatives	Student Activities	Continuous assessment/Black
lesson			board work/use of other resources
ENGAGE			
2110/102			
EXPLORE			
EXPLAIN			
ELABORATE			
EVALUATE			
LVALUATE			
Homework/Assignn	nent		

.

#### LESSON PLAN FORMAT

Name of the Teacher			Prepare a Concept	Subject:
Class			map/Graphical organizer on	Unit:
Date			the lesson/topic	
Time & Period			(It may be prepared in additional sheet and appended before the lesson plan)	Topic:
Learning Outcomes:				
Learning Objectives:				
Learning Points:				
Previous Knowledge/Ex	xperience:			
Learning Resources:				
Learning Strategies:				
Phases of the lesson	Teacher Initiatives	Stude	nt Activities	Assessment/Black board work/use of other resources
INTRODUCTION				
PRESENTATION				
SUMMARIZATION				
EVALUATION				
Homework/Assignmen	nt			

#### LESSON PLAN FORMAT

Name of the Teacher		Prepare a Concept map/Graphical	Subject:
Class		organizer on the lesson/topic	Unit:
Date		(It may be prepared in	
Time & Period		additional sheet and appended before the lesson plan)	Topic:
Learning Outcomes:			
Learning Objectives:			
Learning Points:			
Previous Knowledge/	Experience:		
Learning Resources:			
Learning Strategies:			
Phases of the lesson	Teacher Initiatives	Student learn activities	ing Continuous assessment/Black board work/ use of other resources
OBSERVATIONS			
INTERPRETATION CONSTRUCTION			
CONTEXTULIZATION			
COGNITIVE APPRENTICESHIP			
COLLABORATION			
MULTIPLE INTERPRETATION			
MULTIPLE			

#### **Descriptions of terminologies**

Major concepts/L earning points  Learning objectives	The content that needs to be learnt are stated as major concepts and learning points. It needs to be stated in statement/sentence form. The unit, scheme of lessons, levels of students and duration of the period will decide the number of concepts. For example, in Biology class (VII) in the topic Vegetative Propagation (Unit-Reproduction in Plants) it may be stated as:  1. Reproduction in plants takes place through sexual and asexual method 2. Asexual production is a process by which new plants are obtained without the production of seeds 3. There are different methods of asexual production like vegetative propagation, budding, spore formation and fragmentation 4. The new plants resemble their parent plant in all characteristics  To be stated in terms of learning processes and outcomes. The learning outcomes prepared by NCERT (2016) may form the base for deriving the objectives. Depending on the nature of subject, the learning objectives may be stated differently. Illustrative action verbs for writing learning objectives that is the base for assessment are given below as a sample.							
	Taxonomy categories	Sample verbs for stating learning outcomes						
	Remembering	Recognise,recall,name,match,label,select,reproduce,state						
	Understanding	Classify, covert, describe, distinguish, explain, extend, give/cite examples,interpret,summarise,translate,estimate,relate						
	Applying Apply,arrange,compute,construct,demonstarate,discover,modify,operate,predict,p repare,produce,solve,use,differentiate ,infer etc.							
	Analysing Analyse, associate, determine, infer, differentiate, estimate, outline, separate, subdivide etc.							
	Evaluating	Evaluating Appraise, assess, compare, conclude, contrast, criticize, evaluate, judge, justify, support etc.						
	Creating	Combine,compile,compose,constrcu,create,design,develop,devise,formulate,modi fy,plan,organise,propose,rearrange,reorganise,revise,re write etc.						
Previous knowledge	The prior knowledge taking in to account the local specificity and previous contents transacted in same class or previous classes.							
Learning resources	The resources that are used as learning support or scaffolds such as visual aids, audio visual aids ,experiments materials, CT etc.							
Learning process	The process skills that are intended to be developed in learning tasks and activities such as observing,measuring,classifying ,experimenting,demonstaring,analysing needs to be specified. The process may be focusing combination of different strategies. The strategies may vary subject to subject							
Teacher Initiatives	Teacher plays multiple roles in facilitating learning-connecting to prior knowledge,inquring,demonstrating,explaining,giving examples and analogies,giving tasks to perform wherever required, forming groups and assigning tasks to perform, identifying alternative strategies or explanations to clarify misconceptions.							
Student learning processes and activities	Students response in term of cognitive processes such as observing, inferring, interpreting, relating, hypothesising, classifying, verifying, generalising, predicting, analysing etc. takes place while engaged in activities , experimentation, discussion and contextualised situations. This may also focus on doubts or questions on concept							
Continuou s assessment	or through some tasks given	g after every concept or group of concepts. This may be through oral questions, to students to perform. The activities and group discussions of certain problem ed under continuous assessment. The strategies may be observations, open-ended						

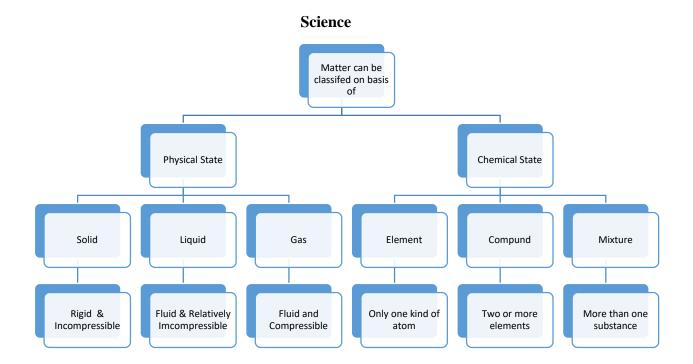
	questions covering the concepts/learning points.
Introducti on (Engage)	Connecting to prior knowledge, drawing upon the daily experiences, engaging learners in contextual situation, problem situations, issues, narration, activity or experiment and /or use of ICT resources that lead to inquiry and exploration. The activities at this stage capture the learner's attention, stimulate their thinking and help to assess the prior knowledge.
Developm ent	Learning takes place through exploring or working on a given problem or task. Teacher facilitates by providing guidance o those who require assistance in solving problems or performing the tasks.
(Explore, Explain)	Teacher explains using examples, analogies and resource materials whenever required. Learners are also encouraged to explain their concepts in their own words, ask for evidence and clarifications of their explanation and listen critically to others explanation
Applicatio n (Extend)	This covers providing new situations/questions/problems where in the students can apply the concepts learnt in order to solve the given problems, derive new examples. The teachers guided activities are mostly withdrawn here and learner work independently or in groups.
Review/Ev aluation/C losure of the Lesson	Teacher asks questions keeping the learning objectives in mind to assess the attainability. The lesson is summarised, and misconception if any are identified.
Assignmen t	Activities/Task/project etc. are assigned related to the lesson and taking into account the levels of students. The assignments need to be reflective and project based rather than factual in nature.

The first step to plan lesson is analyze the content to be transacted. It will help to identify major idea/concepts and minor idea/sub-concepts. For better teaching, teacher needs to develop wholistic understanding of content. Understanding of content will be better by analysing contents. Content analyssi is process of identifying major idea/concept and minor idea/sub concepts and finding relations between and among concepts. It can better be done by developing concept map.It is a tangible way to display how your mind sees a particular topic. It helps teacher to visualise the subjet matter to be taught, which in turn assist in effective teaching-learning.

The steps of developing concept map are given below.

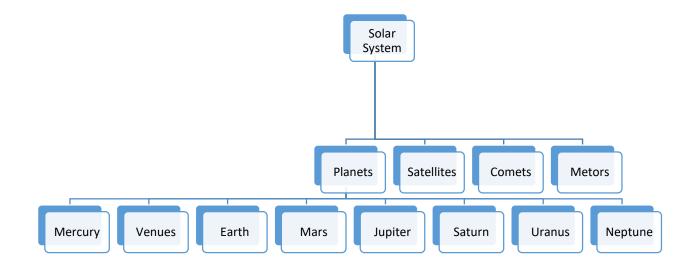
- 1. Reading intensively to identify major and minor ideas/ concepts and sub concepts. This can be done by using a pen for identifying major ideas and pencil for identifying the minor ideas.
- 2. Organising phase: Spread out your concepts on a flat surface so that all can be read easily and together, creat groups and sub groups of related items.
- 3. Lay out Phase. On a large sheet of paper, try to come up with an arrangement that best represent your collective understanding of the interrelationship and connections among groupings.
- 4. Linking phase: Use lines with arrows to connect and shows the relationship between connected items. Write a word or short phrase by each arrow to specify the relationship.
- 5. Finalising the concept map: Give a title, creative and constructive by using colors, fronts, shapes, border thikness.

#### **Examplars of Topic/Concept Map on Diffeent Subjects**

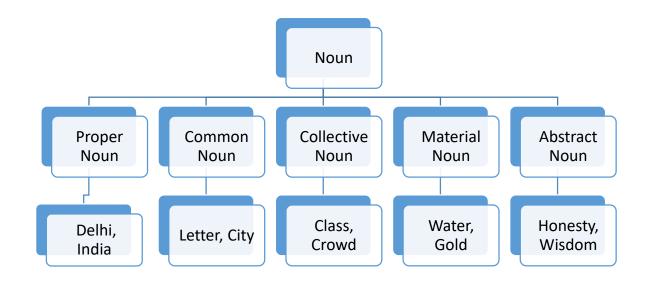


#### Science Example - Modes of respiration by extracting Earthworm by absorption of Moist In most Tadpole oxygen atmospheric Gills Skin aquatic dissolved in oxygerthrough annelids animals water through Respiration Leech In Micro-In Insects organisms through by diffusion of channels called gases through In Birds, Cell Airtube Mammals, membrane Reptiles Beetle by exchange of gases in Cockroach Paramecium Amoeba Lungs Grasshopper snake Parrot elephant

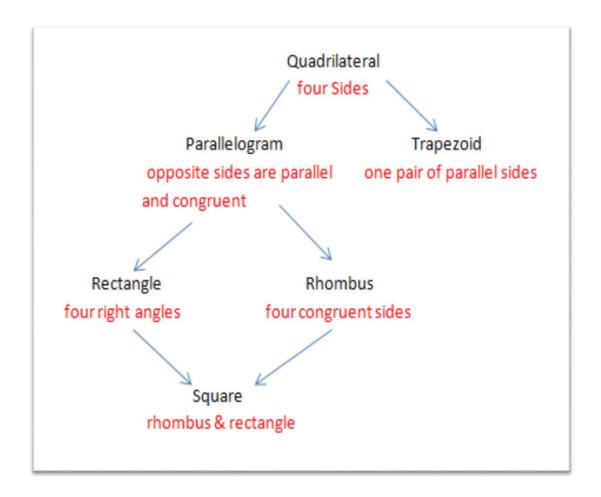
#### **Social Science**

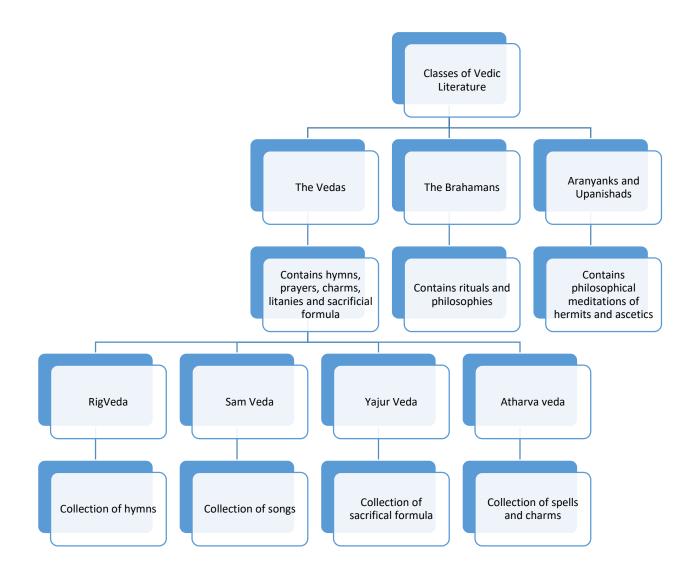


#### Language: Grammar



#### **Mathematics**





**Story Map in English** 

**Story Title: The Friendly Mongoose** 

**Beginning:** A farmer, his wife and their small child lived in a village. There was also a baby Mongoose in the house who they believed would be their son's companion and friend in future. One day the farmer and his wife went out leaving the child alone with the Mongoose.

------Middle:

The farmer's wife returned home from the market carrying a heavy basket. She found the Mongoose an entrance of the house with blood on his face and paws. She jumped to the conclusion that it was her son's blood, and the Mongoose was the guilty one.

------End:

The farmer's wife was blind with rage and with all her strength brought down the heavy basket full of groceries on the blood-smeared Mongoose and ran inside to the child cradles. The baby was first asleep but the floor laid a black snack torn and bleeding. She said Oh! You killed the snack! What have I done? After that, she realized and cried by touching the Mongoose who lay dead and still, unaware of her sobbing.

## Appendix-2 REGIONAL INSTITUTE OF EDUCATION (NCERT), BHUBANESWAR B.Ed.

#### OBSERVATION OF LESSONS DELIVERED BY REGULAR TEACHER

	2. Roll No:Class: Arts/ Science							
	3. Name and Address of the Cluster/ Centre:							
4. Name a	4. Name and Address of the School:							
<b>5.</b> Name of	of the Regular Teacher:							
6. Subject	Subject Taught:							
<b>7.</b> Topic:	8	. Class:	9. Date:					
<b>8.</b> Lesson	plan/ teacher note prepared	: Yes/No						
	ch (es) followed Constructiv							
Details of t	he observation (a separate s	heet may be use	d)	Г				
Learning points	Sequential Learning Activ	ities	Suggested Alternate/ Additional Activities and teaching- learning materials	Reasons for suggesting alternate/ Additional activities and teaching - learning materials				
	Teacher activities	Student responses & reactions						
	Introductory /Engagement phase							
	Presentation phase Explorartion,Explanation and elaboration							
	Evaluation phase							

• Reflection and feedback of student-teacher

1. Name of the Student Teacher: \_\_\_\_\_

**Signature of Institution Supervisor** 

**Signature of Student Teacher** 

#### **APPENDIX-3**

#### REGIONAL INSTITUTE OF EDUCATION (NCERT), BHUBANESWAR-751022 FORMAT FOR LESSON NOTES B.Ed

#### FORMAT FOR LESSON NOTES

Name of Cooperating School:	Date:
Name of the Student Teacher:	Class:
Roll No:	Period:
Subject:	Topic:
1. Learning Outcomes:	
2. Learning Objectives:	
3. Learning Points:	
4. Learning Process/Strategies:	
5. Learning Resources:	
6. Description of Learning Activities:	
7. Assessment Strategies:	
3. Home work/Assignments:	
Signature of the Student Teacher	Signature of the Supervisor/ Mentor Teacher

## REGIONAL INSTITUTE OF EDUCATION, NCERT, BHUBANESWAR UNIT PLAN TEMPLATE

Title of the Unit:		Title and Publisher of the Text Book:					
Subject:							
Grade/Class:							
Total no. of Less	sons:						
Division of Unit	to lessons :		Rational	le:			
Unit Questions Unit Objectives Previous Knowl	:	nces :	l				
Key			stions	Learning Objectives	Learning Strategies	Learning Resources	Assessment Strategies/ Techniques
Remarks if any			· · · · · ·				

**Signature of the Student Teacher** 

Signature of the cooperating school Head/Mentor

#### REGIONAL INSTITUTE OF EDUCATION (NCERT), BHUBANESWAR-751022 Achievement Test B.Ed

1.	Name of the Student Teacher:
2.	Roll No with(Arts):
3.	Name and Address of the School:
4.	Date of Conducting Tests:
5.	Achievement Test in (Subject-1/Subject-2) A) Construction of Test (Design/blueprint, Test Items, Scoring Key and Instructions) B) Administration and Interpretation of the Result
6.	Identification of variation with regard to learning:
Count	er signature by the Head of school with seal Signature of the Student Teacher

#### APPENDIX-6

#### REGIONAL INSTITUTE OF EDUCATION (NCERT), BHUBANESWAR-751022 CLASSROOM OBSERVATION RECORD OF PEERS B.Ed

Name of coope	rating School:		Date:				
Name of the St	udent Teacher:		Class:				
Roll No:			Period:				
Pedagogy Subje	ect:		Subject:				
		lesson is observed:	Topic:				
Name of the Su	pervisor/Mento	or Teacher:		1			
Steps	Learning	<b>Teacher Initiatives</b>	Suggested	Reasons for			
•	Points	and Learning	Alternative/Additi	Suggested			
		Process	onal Activities	Alternative/Addit			
				ional Activities			
Introduction							
(Engage)							
Presentation							
Evaluation							
Any other significant observation							

**Signature of Peer Teacher** 

Signature of Supervisor/Cooperating teacher

#### REGIONAL INSTITUTE OF EDUCATION (NCERT), BHUBANESWAR-751022 FORMAT FOR ACTION RESEARCH B.Ed

- 1. Personal Information:
- 2. Name and address of Cooperating School:
- 3. Name of the Student Teacher:
- 4. Roll No with Science /Arts:

#### **Body of the Action Research Report**

- 1. Title of the Action Research:
- 2. Analysis and Description of the Action Research Problem:
- 3. Objectives and Action Hypothesis:
- 4. Designing Intervention/s
- 5. Implementing Intervention/s
- 6. Evaluating Intervention/s
- 7. Analysis of the Result
- 8. Reflection and Decision
- 9. References
- 10. Appendix

Signature of the Student Teacher

Signature of the Supervisor/ Head Teacher

## RECORDS ON SCHOOL SITE B.Ed

Name of the Student Teacher : Roll No:

- 1. Name of the School:
- 2. Historical Background and context of the School(Vision, mission and objectives, growth etc)
- 3. Infrastructural facilities in the school (both quantitative and qualitative descriptions):
- a) Classroom
- b) Hostel
- c) Library
- d) Laboratory(Subject, ICT other)
- e) Games and Sports
- f) Playground
- g) Toilets (boys and girls)
- h) Any other
  - 4. Number of students: (Class wise, Category wise and gender wise):
  - 5. Number of teachers: (Subject, Gender, Qualification and Experience):

**Signature of Head of School** 

**Signature of the Student Teacher** 

#### REGIONAL INSTITUTE OF EDUCATION (NCERT), BHUBANESWAR-751022 REPORT ON LEARNING RESOURCES B.Ed

Roll No(Arts or Science):									
Classes allotted in the school:									
Method Subject: PC-1/PC-2									
List of Teaching Aids Developed and Used during teaching to be given in following format.									
Date	Topic	Name and description of the resources used	Self developed/ Procured	When & how it is used	Signature of mentor/cooper ating teacher				

**Signature of the Student Teacher** 

**Signature of Head of School** 

Name of the School:

Name of the Student Teacher:

# REGIONAL INSTITUTE OF EDUCATION, BHUBANESWAR-751022 INTERNSHIP IN TEACHING Student Teaching Profile

Name of the Cooperating JNV
-----------------------------

Class: Subject: Topic: Period:

Date:

Name of the Student Teacher: Name of the Course: **B.Ed** Roll No

with Arts/ Science:

Name of Supervisor/Mentor Teachers:

Sl No	Aspects/ Criteria	]	Rati	ing:	Vei	-	Poor -10)		Exc	elle	nt
1	<b>Lesson Planning</b> : (Concept map is prepared by indicating relations between and among concepts/ideas, learning objectives are stated in behavioural terms, appropriate learning resources/methods are identified )	1	2	3	4	5	6	7	8	9	10
2	<b>Introducing Lesson:</b> (Readiness among students created, suitable climate set in classroom, appropriate techniques used for introducing lesson)										
3	<b>Presentation of Topic:</b> (New topic is presented with simple and interesting ways, appropriate learning resources are used, appropriate strategy is used for teaching)										
4	<b>Participation of Students:</b> (Students are involved by asking questions, class work and group work are undertaken, interaction among peers/ teachers)										
5	<b>Classroom Management:</b> (Equal opportunity to all students, reinforcement for continuous participation, management of student activity )										
6	<b>Assessment:</b> (Students understanding is assessed during and at end of teaching, all learning objectives are evaluated, asked questions that encourage divergent thinking, creative and critical thinking among students)										
7	Overall Personality: ( Proper speed, intonation and pitch, pleasing appearance, positive manners and confidence)										

Signature of Supervisor/Mentor Teacher

#### REGIONAL INSTITUTE OF EDUCATION (NCERT), BHUBANESWAR-751022 Reaction Anticipation Guide and Reflection Template

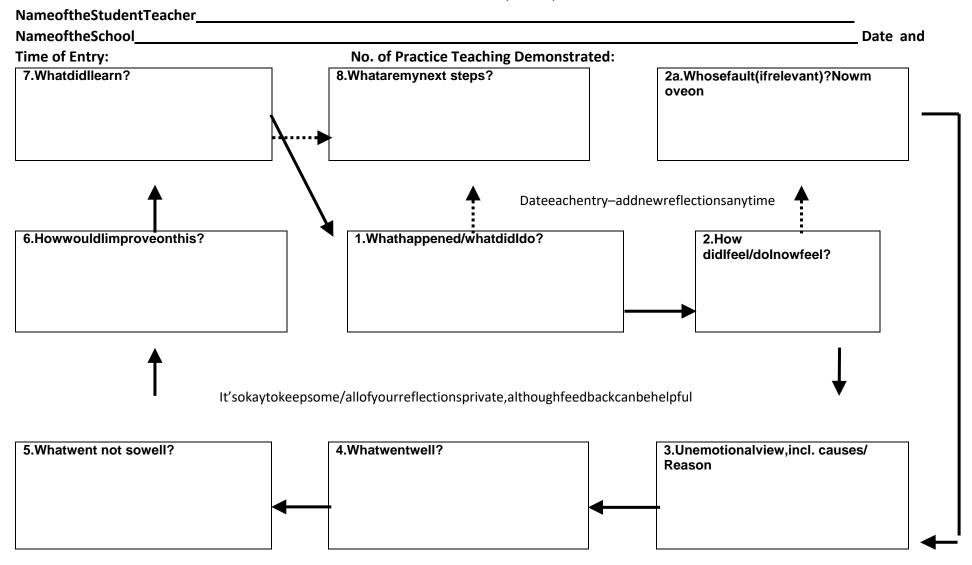
Signature of the student teacher

Tobecomplete dbeforeteachin ginclassroom( Anticipation) PlanmadeforT eaching	Topic oints andsub-pe	decided forTeachingwithkeyp oints	To be completed after teaching (Reaction)Your experienceaboutteaching(bothposit ive andnegative)			
Reaction	On basis	of your experience write	down what you havelearned from this			
lesson?		or your experience write	down vide you have coursed it out one			
What changes you will make fort he next lesson?						
• What type of support you needed (if any):						

**Issues Faced:** 

• Reflection on applying Theory into Practice:

#### TheReflective DiaryTemplate



### Reflectivediary/journal—supplementarysheet

reflectionstage:	date/ timeofentry	reflectionstage:	date/time_ofentry
<ul> <li>eachstageisop</li> </ul>	tional– seekfeedbackwherehelpful		

- dateeachentry– addnewthoughtslater
- usethequicknotestemplateforeachissue/event
- usesupplementarysheetsasnecessary
- $\bullet \quad \hbox{You can use different coloured text, e.g. red: priority, green: positive etc.}$
- $\bullet \quad \text{Trytofocus on thing syou can change and accept those you cannot.}$

#### APPENDIX-12

#### REGIONAL INSTITUTE OF EDUCATION (NCERT), BHUBANESWAR-751022

# OVERALL ASSESSMENT OF TRAINEE BY THE PRINCIPAL OF COOPERATING SCHOOL

	Name	of the	Princip	al:
--	------	--------	---------	-----

Name of the School:

Name of the Course: B.Ed

Roll No	Name of the Student Teacher	1*	2**	3***	4****	Total
	Teacher	(2)	(3)	(2)	(3)	(10)

# NB: This form is to be sent in a closed cover to the Coordinator, Internship in Teaching, RIE, Bhubaneswar-751022. Please specify the course i.e.B.Ed

3\*\*\*-School work, arrangement of classes, laboratory, library work etc.

4\*\*\*\*-Teaching: Preparation of lesson, classroom teaching, correction of students work, testing and reporting, originality and novelty in teaching.

<sup>1\*-</sup>Personal characteristics in terms of punctuality, initiatives, self confidence, capacity to manage class, relationship with school staff, cooperativeness etc.

<sup>2\*\*-</sup>Participation in co scholastic activities such as games and sports, cultural activities, science/literary exhibition, participation in special programmes, community service etc.

# REGIONAL INSTITUTE OF EDUCATION (NCERT), BHUBANESWAR-751022 Assessment Report by Institute Supervisor

\_\_\_\_\_

Name of the Institute Supervisor: Name of the Course: **B.Ed** 

Sl No	Roll No	Name of the Student- Teachers	Name of the school	Pedagogy Subject	No of lesson observed	Total (20)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17					001	

NB: This form is to be handed over in sealed cover along with all student teaching profile to the Coordinator, Internship in Teaching, RIE, Bhubaneswar.

**Signature of the Institute Supervisor** 

## REGIONAL INSTITUTE OF EDUCATION (NCERT), BHUBANESWAR-751022 INTERSHIP-IN TEACHING

Supervision and Monitoring Report of B.Ed.
ame of the JNV
ame of the Institute Supervisor
eriod of Supervision From To

#### Details of Monitoring and Supervision

			Programme in different activities								
Name of the Student	Class and Roll No.	Pedagogy Subjects	Unit plan	No of Observation of regular	No. of lessons completed	No. of peer lesson observation	Achievement Test Report	Learning resources Report	Action Research	School site and activities	Remarks
	(Arts/Science)	3		teachers classess		completed					
1	2	3	4	5	6	7	8	9	10	11	12
1											
2											
3											
4											
5											
5											
6											
6											

**N. B.:** Please submit one copy to the programme Coordinator after your visit.

**Signature of the Supervisor(s)** 

#### Regional Institute of Education, Bhubaneswar Final Internship Reflection

Name of the Student Teacher _	
Roll No	

These reflection questions ask you to connect your learning experience to key competencies of

Experiential learning.

- •Reflection, Critical Analysis, and Synthesis
- •Opportunities for students to take initiative, make decisions, and be accountable for the results
- •Opportunities for students to engage intellectually, creatively, emotionally, socially, and/or physically
- •Designed learning experiences that include the possibility to learn from natural consequences, mistakes, and successes

To support your reflections with concrete examples make reference to your weekly journal and

feedback from mentors/ supervisors, and feel free to reference achievements, challenges, and observations. Your response to each prompt should be 250--500 words.

- 1. Please evaluate ways in which you achieved or struggled with each of the learning goals you set in your proposal.
- 2. If you were to continue the experience, what learning goals would you set now and what strategies would you use to achieve them?
- 3. What contributions did you make through this activity? What did you do that seemed to be effective and what personal strengths did you discover?
- 4. Identify and describe an example of a different decision or action you could have made and discuss the potential impact of such a change. What areas for personal improvement did you find through the experience?
- 5. How has this experience affected your development as a student and emerging professional, and how might it influence your approach to academics, work, and career in the future?

Your feedback on your internship site will help us continue to provide interns with high quality

experiences.

1. Please describe your experience of the site. In what ways has it been positive or negative?

Why?

2. Would you recommend this site for future interns? Why or why not?

# Appendix-16 Regional Institute of Education, Bhubaneswar-751022 Activity Schedule for Internship From 29<sup>th</sup> October 2021 to 18<sup>th</sup> February 2022

Sl No	Name of Activity	Schedule
1.	Reporting to the cooperating JNVs	9.11.2021
2.	Collecting time table and consultation with cooperating	10.11.2021
	teacher	
3.	Maintaining reflective diary	From 10.11.2021
4.	Observation of classes of regular teachers	From 12.11.2021
5.	Development of unit plan	From 12.11.2021
6.	Taking regular classes	From 19.11.2021
7.	Peer observation	From 19.11.2021
8.	Selecting action research problem	Fourth week of November
		2021
9.	Completion of peer observation classes	30.11.2021
10.	Completion of at least 10 lessons in both subjects	4.12.2021
11.	Completion of 30 lessons in each pedagogy subject	22.12.2021
12.	Development and finalisation of student	First week of January 2022
	assessment/Achievement test	
13.	Administration of student assessment	Second week of January
		2022
14.	Action research interventions	Second week week of
		January 2022
15.	Completion of action research and reflection	25.1.2022
16.	Completion of 50 lessons in each pedagogy subjects	25.1.2022
17.	Completion of 60 lessons in each pedagogy subject(with 10	10.2.2022
10	lesson notes each)	12.2.2022
18.	Completion of school observation process	12.2.2022
19.	Counter signature of Principals on all records	12-14February 2022
20.	Relieving order from the Principals	17-18 February 2022
21.	Reporting back to the Institute	20.02.2022
22.	All records to be submitted to the Coordinators.	On or before 10 am of 21.2.2022
23.	Post internship conference and reflection sessions	21-24 February 2022

Coordinators, Internship-in-Teaching

#### **APPENDIX-17**

#### REGIONAL INSTITUTE OF EDUCATION (NCERT) BHUBANESWAR-751022

Conference of Two Year B.Ed. Programme from 29.10.2021 to 6.11.2021 For Student Teachers (29.10.2021 to 6.11.2021)

For Cooperating Schools and Student Teachers (03.11.2021)

	For Student Teach	ers (29.10.2021 to	6.11.2021)
		e : 29.10.2021(Frio	
Time	Theme	Venue	Facilitators
2.30 pm-	Registration	OA	DEE/DE
5.00pm	Inauguration		Principal, Dean(I), Dean (R)
	Field Engagement activities		Prof. H.K.Senapati
	of RIE for Teacher		Head, DE, DESSH, DESM, DEE
	Development	01.11.2021.7.7	Coordinators
0.20		: 01.11.2021(Mon	
9.30 am –	Concept and Purpose of	OA	Prof. I. P. Gowramma
11.30 am	Field Engagement:		Prof L. Behera
	Internship		Rapporteurs: Pratyush R Sahoo,
	Activities of School		Raj Kishore Roul
	Internship		
11.45 - 1.00	Unit Plan and Content	OA	Dr. Dhanya Krishnan
pm	Analysis		Dr. Swteta Sandilya
			Rapporteurs:
			Ms P.Aribam,Ms
			B.Senapati,Sabyasachi Das, Niharika
			Panda
2.00pm -3.30	Lesson Plan, Lesson Notes	OA	Prof M.Goswami
pm	and Concept Map		Dr D Krishnan
			Dr Upasana Ray
			Mrs K.Priya
			Dr P.K.Gupta
			Rapporteurs: Ms Sonali S Sahoo
			and Maruti Kumar Tripathy
3.45 pm-5.30	Group Activity on	OA	Dr. Dhanya Krishnan
pm	Preparation of Unit plan,		Dr Upasana Ray
	Lesson Plan Lesson Notes		Mrs K.Priya
	and Concept Map		Dr P.K.Gupta
			Rapporteurs: Ms Sonali S Sahoo
			and Maruti Kumar Tripathy
	<u> </u>	2.11.2021,Tuesday	1
9.30am-	ICT Integration in Pedagogy	OA	Prof R.K.Mohalik
11.15am			Prof S.P.Mishra
			Rapporteurs: Pratima Aribam,
			Dr Sweta Sandilya
11.30 am to	Group activity on	OA	Dr Upasana Ray
1.00 pm	preparation of ICT		Rupa Gupta
	integrated Lesson		Sonali S Sahoo
			Pramod Gupta
2.00 pm -5.30	Art and Sports Integrated	OA	Prof. P.C.Acharya
pm	School Education		Dr. R. R.Sethy
	PA & RRS		Rapporteurs: Ms Maumita Som &
			Dr P.K Gupta

		03.11.2021(Wed	• .
9.30 am-10 am	Registration of Cooperating JNV Heads and Teachers(Online-google form)	New Auditorium	DE,DEE
10 am -11.30 am	Interaction with Principals and teachers of Cooperating JNVs	New Auditorium And online	Principal, Dean(I)), Dean(R) Prof H.K.Senapaty Head, DE, DESSH, DESM, DEE Coordinators Rapporteurs: B.Senapati, Harichandan Kar
11.45am -1pm	Modalities of Internship and role, responsibilities	New Auditorium And online	Prof. I. P. Gowramma Prof L. Behera Rapporteurs: Niharika Panda, Saraswati Maharana
2.pm-3.30 pm	Peer/ Mentor Classroom Observation & Preparation of Learning Resources	New Auditorium	Prof. Animesh Mohapatra Dr E.Ganmei Rapporteurs: Mr Khageswar Bhati & Sabyasachi Das
3.45 pm - 5.30pm	Internship from the perspective of NEP 2020	New Auditorium	Prof. B.N.Panda Prof. L. Behera Rapporteurs: Dr Harichandan Kar Ms Saraswati Maharana
	DAY-5 (6	.11.2021, Saturd	
9.30 am -10.30 am	School Profile and Organization of Activities in the School	OA	Prof I.P.Gowramma Ms Moumita Som Rapporteurs: Niharika Panda, Kalpana Priya
10.30 – 11.30 am	Student Anticipation Reflection Guide & Reflective Diary and Action Research	OA	Prof L. Behera Rapporteur: Mr P.R.Sahoo
11.45 am- 1.00pm	Assessment strategies: Assessment Profile	OA	Prof H.K. Senapaty Prof R.K.Mohalik Rapporteurs: Dr U.Ray and Sonali S Sahoo
2.00pm-3.30 pm	Creating Teacher Identity :Field engagement as a medium	OA	Shri A.Mishra Rapporteurs: Dr Shweta, Maruti Tripathy
3.45pm- 5.00pm	Reflection, group leader selection and Summing up	OA	Coordinators

(Coordinators) (Principal)

Copy to:

(1)APC to Principal(2),Dean of Instructions(3),Heads(DE,DEE,DESM,DESSH)(4) All members (5)I/c Academic Section(6) Coordinators of BABED and BSC.BED(Internship) for information (7) office file

## REGIONAL INSTITUTE OF EDUCATION (NCERT), BHUBANESWAR ORDER

No.3407 Date: 01.11.2021

The students of B.Ed. Third semester of this Institute for the session 2021-22 are relieved from 7.11.2021 to 20.02.2022 to enable them complete the School Internship Programme (Field Engagement-3) for their course requirements at different Jawahar Navodaya Vidyalayas (JNVs as per the list) of eastern region of the country (Bihar, Jharkhand, Odisha and West Bengal) from 10.11.2021 to 18.02.2022.

#### BIHAR

1. JNV Gaya-1[Jethian, Dist: Gaya, Bihar PIN -823311, Email: jnvgaya.1@gmail.com]

	ARTS(3)			SCIENCE(2)					
Roll No	Name of the Students	Pedagogy Subjects(		Roll No	Name of Students	the	Pedagogy Subjects(PSS)	School	
		PSS1	PSS2				PSS1	PSS2	
17	Jaya Kumari	Hindi	Soc.Sc	15	Chinmaya		Bio. Sc.	Phy. Sc.	
20	Kavita Kumari	Eng.	Soc.Sc	18	Dimple Kumari		Math	Phy. Sc.	
26	Manish Kumar Yaday	Fng	Soc Sc						

2. JNV, Nalanda [Rajgir, Dist: Nalanda, Bihar, PIN – 803116, Email:jnvnalanda1@gmail.com]

	ARTS(3)			SCIENCE(2)				
Roll No	Name of the Students			Roll No	Name of the Students	Pedagogy Subjects(P	School SS)	
		PSS1	PSS2			PSS1	PSS2	
01	Adarsh Kumar	Eng.	Soc.Sc	09	Amrita Kumari Mishra	Bio. Sc.	Phy. Sc.	
07	Astha Jaideep	Eng.	Soc.Sc	20	Gautam Kumar	Math	Phy. Sc.	
12	Deepa Rani	Hindi	Soc.Sc					

3. JNV, Muzaffarpur [Kharaunadih, Patahi, Muzaffarpur Pin-843113, E-mail: jnvmuzaffarpur@gmail.com]

	ARTS(3)			SCIENCE(3)				
Roll No	Name of the Students	Pedagogy Subjects(PS	School SS)	Roll No	Name of the Students	Pedagogy Subjects(P	School SS)	
		PSS1	PSS2			PSS1	PSS2	
30	Pankaj Kumar	Hindi	Soc.Sc	30	Mohan Mallik	Bio. Sc.	Phy. Sc.	
45	Suman Kumari	Eng.	Soc.Sc	45	Subham Kumar Mishra	Math	Phy. Sc.	
47	Sunny Verma	Eng.	Soc.Sc	54	Tinkal Kumari	Bio. Sc.	Phy. Sc.	

#### 4. JNV, Samastipur [Birauli, Distt- Samastipur, Bihar, PIN-848113, Email: jnvsamastipur@gmail.com]

	ARTS(2)			SCIENCE(3)					
Roll No	Name of the Students	Pedagogy Subjects(		Roll No	Name of the Students	Pedagogy Subjects(			
		PSS1	PSS2			PSS1	PSS2		
27	Mausam Kumari	Eng.	Soc.Sc	25	Madhu Mahto	Math	Phy. Sc.		
29	Nirmal Kumar Nayak	Hindi	Soc.Sc	29	Md. Ekramul Haque	Math	Phy. Sc.		
				48	Soni Kumari Ray	Bio. Sc.	Phy. Sc.		

#### JHARKHAND

1. JNV,Dhanbad[Benagoria, Dist: Dhanbad, Jharkhand, PIN:828205,Email:jnvdhanbad@gmail.com]

	ARTS(3)			SCIENCE(2)				
Roll No	Name of the Students	Pedagogy Subjects(PS	School SS)	Roll No	Name of the Students	Pedagogy Subjects(P	School SS)	
		PSS1	PSS2			PSS1	PSS2	
9	Bhumeswar Rajak	Eng.	Soc.Sc	02	Ajay Hembram	Math	Phy. Sc.	
21	Ku Suman Chatomba	Hindi	Soc.Sc	44	Shreeti Sheet	Math	Phy. Sc.	
39	Shweta Jha	Eng.	Soc.Sc					

#### 2. JNV, Ranchi [Mesra, District Ranchi, Jharkhand, PIN -835215, Email: jnvranchi@gmail.com]

	ARTS(3)			SCIENCE(3)				
Roll No	Name of the Students	Pedagogy Subjects(	edagogy School Roll Name of the Students Pedagogy ubjects(PSS) No Subjects(PSS)		School PSS)			
		PSS1	PSS2			PSS1	PSS2	
5	Anupriya	Eng.	Soc.Sc	10	Ankita Singh	Bio. Sc.	Phy. Sc.	
18	Joyoti Kiran	Hindi	Soc.Sc	22	Jharna Pradhan	Math	Phy. Sc.	
28	MD Asif	Eng.	Soc.Sc	38	Rahuldev Mahato	Math	Phy. Sc.	

#### **ODISHA**

 $1. \quad JNV, Balasore [Bagudi, Mahumuhan, Dist-Balasore, Odisha-756045, Email: jnv.bagudi@gmail.com]$ 

	ARTS(3)			SCIENCE(2)				
Roll No	Name of the Students	Pedagogy Subjects(P	School SS)	Roll No	Name of the Students	Pedagogy Subjects(P	School SS)	
		PSS1	PSS2			PSS1	PSS2	
6	Archita Bhuyan	Odia	Soc.Sc	19	Dipti Patel	Math	Phy. Sc.	
8	Aujalya Pradhan	Eng.	Soc.Sc	32	Nabhashree Pattnaik	Math	Phy. Sc.	
50	Suva Laxmi Dalai	Odia	Soc.Sc					

2. JNV, Bargarh[Paikmal, Dist-Bargrah, Odisha, PIN – 768039, Email:nvbargarh@gmail.com]

	ARTS(2)			SCIENCE(3)				
Roll No	Name of the Students		Pedagogy School Subjects(PSS)		Name of the Students	Pedagogy Subjects(P	School (SS)	
		PSS1	PSS2			PSS1	PSS2	
04	Anitya Prakash Behera	Eng.	Soc.Sc	7	Amit Kumar Jena	Math	Phy. Sc.	
10	Binidini Kar	Odia	Soc.Sc	28	Mamata Dash	Math	Phy. Sc.	
				49	Subhasmita Nayak	Bio. Sc.	Phy. Sc.	

3. JNV, Bhadrak[ Chandimal,PO:Skpur,Dist. Bhadrak,PIN-756125,Email:jnv.bhadrak@gmail.com]

	ARTS(2)			SCIENCE(3)				
Roll No	Name of the Students	Pedagogy School Subjects(PSS)		Roll No	Name of the Students	Pedagogy School Subjects(PSS)		
		PSS1	PSS2			PSS1	PSS2	
16	Itishree Mahanta	Eng.	Soc.Sc	34	Pragnya paramita Parida	Bio. Sc	Phy. Sc.	
22	Madhusmita Sahoo	Odia	Soc.Sc	35	Prativa Rout	Math	Phy. Sc.	
				47	Sonam Barai	Math	Phy. Sc.	

4. JNV, Dhenkanal[Sarang,Dist:Dhenkanal,PIN-759146,Email:jnvdhenkanal@gmail.com]

	ARTS(3)			SCIENCE(2)				
Roll No	Name of the Students	Pedagogy Subjects(P	School SS)	Roll No	Name of the Students	Pedagogy Subjects(P	School SS)	
		PSS1	PSS2			PSS1	PSS2	
37	Shradha Panda	Eng.	Soc.Sc	13	Bishnu Bibhab Dash	Math	Phy. Sc.	
51	Swarnaprava Behera	Odia	Soc.Sc	21	Jayashree Nayak	Math	Phy. Sc.	
54	Upasana Tripathy	Odia	Soc.Sc					

### 5. JNV, Ganjam [At-Surangi, Dist: Ganjam, Odisha, PIN -761037 Email:invganiam2011@gmail.com]

	ARTS(2)			SCIENCE(3)				
Roll No	Name of the Students	Pedagogy Subjects(F	School PSS)	Roll No	Name of the Students	Pedagogy Subjects(P	School SS)	
		PSS1	PSS2			PSS1	PSS2	
25	Mangulu Gouda	Odia	Soc.Sc	12	Barkha Nandi	Bio. Sc.	Phy. Sc.	
55	Urmila Kamila	Eng	Soc.Sc	16	Debjani Gouda	Math	Phy. Sc.	
				31	Mukteswar Wadaka	Math	Phy. Sc.	

6. JNV, Jagatsinghpur [Sailo, Rahama, Jagatsinghpur,754140, Email:jnvjagatsinghpur@gmail.com]

	ARTS(3)			SCIENCE(2)					
Roll No	Name of the Students		Pedagogy School Subjects(PSS)		Name of the Students	Pedagogy Subjects(F			
		PSS1	PSS2			PSS1	PSS2		
33	Priyambada Nayak	Eng.	Soc.Sc	17	Dibyayoti Dash	Math	Phy. Sc.		
34	Pujalini Puhan	Odia	Soc.Sc	53	Tapaswini Sial	Math	Phy. Sc.		
49	Susmita Behera	Odia.	Soc.Sc						

7. JNV, Jajpur [Panikoili, District Jajpur, Odisha, PIN – 755043, Email:jnvjajpurors@gmail.com]

	ARTS(2)			SCIENCE(3)				
Roll No	Name of the Students	Pedagogy Subjects(P	School SS)	Roll No	Name of the Students	Pedagogy Subjects(P	School SS)	
		PSS1	PSS2			PSS1	PSS2	
15	Giribala Dhal	Odia	Soc.Sc	5	Amarjeet Mishra	Math	Phy. Sc.	
19	Kabita Dixit	Odia	Soc.Sc	27	Madhusmita Nayak	Math	Phy. Sc.	
				41	Sagarika Patro	Bio. Sc.	Phy. Sc.	

8. JNV, Puri[At/Po-Konark, Dist-Puri, Odisha, Pin-752111, Email: jnvkonark@gmail.com]

	ARTS(3)	·		SCIENCE(2)				
Roll No	Name of the Students	Pedagogy Subjects(PS	School SS)	Roll No	Name of the Students	Pedagogy Subjects(P	School SS)	
		PSS1	PSS2			PSS1	PSS2	
23	Mampi Kachhuwa	Hindi	Soc.Sc	37	Pradeep Kumar Mandal	Math	Phy. Sc.	
31	Parna Joydher	Eng.	Soc.Sc	43	Sangeeta Biswas	Math	Phy. Sc.	
43	Sukulei Tudu	Odia	Soc.Sc					

9. JNV, Sonepur[Tarbha, District Sonepur, Odisha -767016,Email:jnvtarbha@gmail.com]

	ARTS(2)			SCIENCE(3)					
Roll No	Name of the Students	Pedagogy Subjects(F		Roll No	Name of the Students	Pedagogy Subjects(			
		PSS1	PSS2			PSS1	PSS2		
41	Sonali Dutta	Eng.	Soc.Sc	4	Alibharani Sahu	Math	Phy. Sc.		
46	Sunita Pradhan	Odia	Soc.Sc	40	Rudrani Naik	Bio. Sc.	Phy. Sc.		
				50	Sujata Meher	Math	Phy. Sc.		

#### WEST BENGAL

1. JNV, Bankura[Kalpathar, Distt-Bankura(W.B),Pin:722146,Email:jnv.bankura@gmail.com]

	ARTS(2)			SCIENCE(3)				
Roll No	Name of the Students	Pedagogy Subjects(PS	School SS)	Roll No	Name of the Students	Pedagogy Subjects(P	School SS)	
		PSS1	PSS2			PSS1	PSS2	
38	Shreyashi Sengupta	Beng.	Soc.Sc	14	Chandrima Mandal	Bio. Sc.	Phy. Sc.	
44	Sulochana Biswal	Eng.	Soc.Sc	39	Rahul Kumar Pandey	Math	Phy. Sc.	
				42	Sandip Murmu	Bio. Sc.	Phy. Sc.	

2. JNV, Birbhum[Gopalpur, Dist-Birbhum, WB- PIN – 731303, Email: jnvbirbhum7@gmail.com]

	ARTS(2)			SCIENCE(3)				
Roll No	Name of the Students	Pedagogy Subjects(PS	School SS)	Roll No	Name of the Students	Pedagogy Subjects(P	School SS)	
		PSS1	PSS2			PSS1	PSS2	
3	Anamika Saha	Eng.	Soc.Sc	8	Amlan Das	Bio. Sc.	Phy. Sc.	
52	Upali Mandi	Eng.	Soc.Sc	51	Sulochana Ghosh	Bio. Sc.	Phy. Sc.	
				55	Titli Supkar	Math	Phy. Sc.	

3. JNV, Burdwan[Sect- 2A, Bidhan Nagar, Durgapur, WB-713212,Email:pplbwn.wb@gmail.com]

	ARTS(2)			SCIENCE(3)				
Roll No	Name of the Students	Pedagogy Subjects(F	School PSS)	Roll No	Name of the Students	Pedagogy Subjects(P	School SS)	
		PSS1	PSS2			PSS1	PSS2	
11	Chiranjeet Maji	Beng.	Soc.Sc	24	Lisha Pandey	Math	Phy. Sc.	
48	Supriya Hansda	Eng.	Soc.Sc	26	Madhu Rajak	Bio. Sc.	Phy. Sc.	
				36	Priti Karmakar	Bio. Sc.	Phy. Sc.	

4. JNV, Nadia[Kalyani, Dist- Nadia, WB,PIN - 741235,Email:principal.jnvnadia@gmail.com]

	ARTS(3)			SCIENCE(2)				
Roll No	Name of the Students	Pedagogy Subjects(P	School (SS)	Roll No	Name of the Students	Pedagogy Subjects(		
		PSS1	PSS2			PSS1	PSS2	
2	Ali Aktar Hossain	Beng.	Soc.Sc	1	Aditi Dhali	Math	Phy. Sc.	
13	Divya Rao	Eng.	Soc.Sc	6	Amisha Prasad	Bio. Sc.	Phy. Sc.	
14	Doyel Ghosh	Eng.	Soc.Sc					

5. JNV, Hoogly[Dihibagnan, Dist\_Hooghly, WB, PIN-712613,Email:jnvhooghly2011@gmail.com]

	ARTS(3)			SCIENCE(2)					
Roll No	Name of the Students	Pedagogy Subjects(P	Pedagogy School Subjects(PSS)		Name of the Students	Pedagogy Subjects(P	School SS)		
		PSS1	PSS2			PSS1	PSS2		
35	Rina Sharma	Hindi	Soc.Sc	3	Akash Thakur	Math	Phy. Sc.		
36	Ritu Chhetri	Eng.	Soc.Sc	46	Sohini Ray	Bio. Sc.	Phy. Sc.		
40	Sonali Barman	Beng.	Soc.Sc						

6. JNV, Purulia[Dabar-Balrampur, Distt-Purulia PIN -723103,jnvpurulia@gmail.com]

	ARTS(3)			SCIENCE(2)					
Roll No	Name of the Students	Pedagogy Subjects(P	School SS)	Roll No	Name of the Students	Pedagogy Subjects(P	School SS)		
		PSS1	PSS2			PSS1	PSS2		
24	Manasi Roy	Beng.	Soc.Sc	11	Ayan Pramanik	Bio. Sc	Phy. Sc.		
32	Piuli Hazra	Eng.	Soc.Sc	23	Karuna Yadav	Bio. Sc.	Phy. Sc.		
53	Upasna Chaudhary	Eng.	Soc.Sc						

(Dean of Instructions)

#### Copy to:

- 1. All the students of B.Ed. III Semester
- 2. Principals of all the NVSs mentioned in the list
- 3. Chief Warden and Wardens, Gopabandhu/ Ramanujam/ Homi Bhaba Hostel/ Ashutosh Hostel for information and request to deduct their mess bills of students for the internship period
- 4. Heads (DE, DESSH, DESM, DEE)
- 5. Administrative Officer
- 6. APC (P) for information of Principal
- 7. I/c Academic Section for record
- 8. SO, C& W/Security supervisor
- 9. Coordinators Internship (B.Sc. B.Ed and BA.B. Ed) for information
- 10. Office copy







# REGIONAL INSTITUTE OF EDUCATION (National Council of Educational Research and Training) BHUBANESWAR-751022 ODISHA