

## 1.1.2 At the institution level, the curriculum planning and adoption are a collaborative effort

### Supporting Documents

SL No.	Subject	Page No.
01	List of persons participated in the process of in-house curriculum planning	01
02	Meeting notice of the in-house curriculum planning	02
03	Minutes of the meeting for in-house curriculum planning	03
04	Programme of action for in- house curriculum planned	04-07

विद्यया ऽ मृतमश्नुते



एन सी ई आर टी  
NCERT

**Regional Institute of Education**  
(National Council of Educational Research and Training)  
**Bhubaneswar -751022, Odisha**

### 1.1.2. List of Persons in the process of In- house curriculum planning.

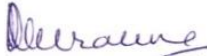
#### Minutes of the meeting held on 17<sup>th</sup> January 2022

A meeting was held in the education seminar room on 17<sup>th</sup> January, 2022 at 2:30 noon to discuss and finalized the field engagement of the B.Ed and M.Ed curriculum The following points were discussed.

- 1). Curricular activities to be taken up during the placement of students.
- 2). Location and Placement of the students during the fieldwork.
- 3.). Uniformity in the fieldwork implementation.

The following members attend the meeting.

- 1). Prof. Sandhya Rani Sahoo, Dean of Instructions
- 2). Dr. M.M. Mohanty (ERP), Former Director SIEMAT, Odisha
- 3). Dr. S.C Panda External member (ERP) Former Principal RIE, Bhubaneswar
- 4). Dr. S.P. Patnaik External member (ERP) Former Head DE, RIE, Bhubaneswar
- 5) Dr. I.P. Gowramma, Professor, Head DE, RIE, Bhubaneswar
- 6) Dr. S.P. Mishra, Professor, DE, RIE, Bhubaneswar
- 7) Dr. H.K. Senapaty, Professor, DE, RIE, Bhubaneswar
- 8) Dr. L.Behera, Professor, DE, RIE, Bhubaneswar
- 9) Dr. R. Mohalik, Professor, DE, RIE, Bhubaneswar
- 10) Dr. R. Sethy, Asso. Prof, DE, RIE, Bhubaneswar
- 11) Dr. E. Gangmei, Asso. Prof, DE, RIE, Bhubaneswar
- 12). Krushna Barik (M.Ed CR), RIE, Bhubaneswar
- 13). Aakanksha (M.Ed CR), RIE, Bhubaneswar
- 14). Wasim Akaram (B.Ed CR), RIE, Bhubaneswar
- 15). Swastika Patra (B.Ed CR), RIE, Bhubaneswar

  
Head, DE 17/1/23

  
Principal  
प्राचार्य/ PRINCIPAL  
क्षेत्रीय शिक्षा संस्थान  
Regional Institute of Education  
भुवनेश्वर / Bhubaneswar-751022

क्षेत्रीय शिक्षा संस्थान ,भुवनेश्वर  
**REGIONAL INSTITUTE OF EDUCATION, BHUBANESWAR-751022**  
राष्ट्रीय शैक्षिक अनुसंधान और प्रशिक्षण परिषद्  
(National Council of Educational Research & Training)

No. RIEB/DE/ 63(A)


Date: 12/01/2022

**Notice**

You are requested to make it convenient to attend a meeting to discuss the curriculum modalities (field work of B. Ed, M.Ed) on 17<sup>th</sup> January, 2022. From 2:30 noon in the seminar room of DE.

For circulation to members given below.

This issues with approval of Competent Authority

  
Signature 12/1/22  
Head, DE

Copy to:

- 1.) PA to Principal for necessary Information
- 2.) Dr. M.M. Mohanty
- 3.) Dr. S.C. Panda
- 4.) Dr. S.P. Patnaik
- 5.) Dean of Instruction
- 6.) All faculty members of DE
- 7) All Class representative of B.Ed & M.Ed
- 8) Office Copy

### 1.1.2. List of Persons in the process of In- house curriculum planning.

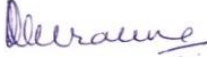
#### Minutes of the meeting held on 17<sup>th</sup> January 2022

A meeting was held in the education seminar room on 17<sup>th</sup> January, 2022 at 2:30 noon to discuss and finalized the field engagement of the B.Ed and M.Ed curriculum The following points were discussed.

- 1). Curricular activities to be taken up during the placement of students.
- 2). Location and Placement of the students during the fieldwork.
- 3). Uniformity in the fieldwork implementation.

The following members attend the meeting.

- 1). Prof. Sandhya Rani Sahoo, Dean of Instructions
- 2). Dr. M.M. Mohanty (ERP), Former Director SIEMAT, Odisha
- 3). Dr. S.C Panda External member (ERP) Former Principal RIE, Bhubaneswar
- 4). Dr. S.P. Patnaik External member (ERP) Former Head DE, RIE, Bhubaneswar
- 5) Dr. I.P. Gowramma, Professor, Head DE, RIE, Bhubaneswar
- 6) Dr. S.P. Mishra, Professor, DE, RIE, Bhubaneswar
- 7) Dr. H.K. Senapaty, Professor, DE, RIE, Bhubaneswar
- 8) Dr. L.Behera, Professor, DE, RIE, Bhubaneswar
- 9) Dr. R. Mohalik, Professor, DE, RIE, Bhubaneswar
- 10) Dr. R. Sethy, Asso. Prof, DE, RIE, Bhubaneswar
- 11) Dr. E. Gangmei, Asso. Prof, DE, RIE, Bhubaneswar
- 12). Krushna Barik (M.Ed CR), RIE, Bhubaneswar
- 13). Aakanksha (M.Ed CR), RIE, Bhubaneswar
- 14). Wasim Akaram (B.Ed CR), RIE, Bhubaneswar
- 15). Swastika Patra (B.Ed CR), RIE, Bhubaneswar

  
Head, DE 17/1/23

  
Principal  
प्राचार्य/ PRINCIPAL  
क्षेत्रीय शिक्षा संस्थान  
Regional Institute of Education  
भुवनेश्वर / Bhubaneswar-751022





आञ्जलि क शिक्षा प्रविष्ठान, भुवनेश्वर  
क्षेत्रीय शिक्षा संस्थान, भुवनेश्वर  
Regional Institute of Education, Bhubaneswar

A Constituent Unit of NCERT, New Delhi  
Under Ministry of Education, Govt. of India



**1.1.2. Programme of Action for the in house curriculum planned and adopted for the session during the last academic session**

माचार्य/ PRINCIPAL  
क्षेत्रीय शिक्षा संस्थान  
Regional Institute of Education  
भुवनेश्वर / Bhubaneswar-751022

## 1.1.2. Programme of Action for the in house curriculum planned and adopted for the session 2021-2022

### Agendas of the meeting held on 17<sup>th</sup> January, 2022

- Curricular activities to be taken up during placement of students
- Location and placement of the students during the fieldwork
- Uniformity in the fieldwork implementation

As per the discussion during the meeting it was decided by the members to come out with a common activities of the field work of B.Ed and M.Ed during the implementation in the field. For success of any programme required meticulous planning at organizers end. The coordinator started planning for this programme since 2021 session by discussing with colleagues from Institute and keeping in constant touch with the cooperating institute regarding nature and duration of the field work.

### 2 Year B.Ed Programme:

#### (A). School Exposure (EF)-12 Credit, 2 weeks (2 Year B.Ed 1st Semester)

**Objective:** -Experience and understand school functioning and activities in totality and develop an insight into the role of a teacher and learner

#### Phases of Activities:

**(1)-Pre-Conference: Orientation for the programme:** orientation was held to enabled the students to have a complete understanding into the techniques of observation which was led by the Dean (I), coordinator and faculty members of the department of education of the institute. A detail discussion of the functioning of the schools was undertaken. Moreover, all the formats for using during the second phase was highlighted.

**(2)- School Exposure:** In the second phase the student-teachers were placed to the schools decided upon during the meeting and they were provided with the formats of school profile, classroom observation and a guideline for experiencing the school environment.


**(3)- Post conference/ Reflection:** upon the completion of school exposure, the student –teachers shared their experience based on a reflective diary/note used in the field.

**(B) Multicultural Placement (EF-2):** The Multicultural Placement is common for B.Ed (2<sup>nd</sup> Sem), B.A.B.Ed (6<sup>th</sup> Sem) & B.Sc.B.Ed (6<sup>th</sup> Sem)- 2 Credits, 2 weeks.

**Objectives-**Experience different type of schools and develop understanding of cultures/ set up

#### Phases of Activities

**(1) Pre-Conference: Orientation for the programme:** An orientation was held to enable the student-teachers have a complete understanding of the objectives and philosophy of the multicultural placement programme and at the same time all the formats (Observation format, Lesson plan, School profile, Substitute Teaching, Case Study) were explained individually by faculty members of the institute so as to let them handle and use it professionally when they actualized in the schools. The Head of schools or a representative teachers of the cooperating schools participated during this orientation.



माचार्य/ PRINCIPAL  
क्षेत्रीय शिक्षा संस्थान  
Regional Institute of Education  
भुवनेश्वर / Bhubaneswar-751022



**(2) Multicultural Placement-** This is the phase when the student teachers were placed at the schools for different activities as already oriented. The activities include (i) observation of classes in the schools, (ii) developing a lesson plans as per the format and the choice of pedagogy of the student and this was transacted under the supervision of the mentor teachers (iii) observed, interacted and collected information as per the requirement of the template and developed a school profile report (iv) substitute teaching – students were nurtured so as to develop spontaneity and competency to take a class as and when the situation demands. (v) case study – identify a student who require intensive/individual focus either for academic or behavioral issues. This develops the analytical ability and plan for appropriate intervention

**(3) Post- Conference:** Reflective diary/note – student reflected upon their experience form the point of view of utilizing it for their professional growth. This is in fact an experience sharing an opportunity created to let the students share the individual experience so that others can reflect on those for their gain.

**(C) School Internship EF-3: School internship: Credits-14 (16 weeks)**

*Note:* Internship is common for B.Ed (3rd Sem), B.A.B.Ed (7th Sem) & B.Sc.B.Ed (7th Sem)

**Objective-** To develop knowledge, skill and attitude of a professional teachers

**(1) Pre-conference:** Orientation of students and teachers, Demonstration of model lessons and criticism classes by student teachers in group. The Head of schools or a representative teachers of the cooperating schools participated during this orientation.

**(2) Internship:** This phase was the operationalization of whatever nurturance was done in the previous semesters. In other words, it is creating a link between theory and practice. Hence, activities undertaken were; observation record of classes taught by mentor teachers/regular teachers, developing a unit plan and Lesson plans, classroom observation record of peers, records of organization curricular activities in the school, records of school profile, performing an achievement test based on the classes transacted as student assessment records, maintaining a records of teaching learning resources used, using a reflective diary tracing progress and undertaking action research. The students were assessed by mentor teachers and supervisors based on overall performance.

**(3) Post-conference:** once the student –teachers return form their internship, a presentation of reflections was taken in the institute.




**(D) Working with community EF-4 2 credit, 2 weeks- B.Ed (4th Sem), B.A.B.Ed (8th Sem) & B.Sc.B.Ed (8th Sem)**

**Objective-** Acquaint the student -teachers with the knowledge of social realities

**Phases of Activities:**

**1) Pre-Conference Orientation:** to orient the student-teachers into the process of organizing various activities. The Head of schools or a representative teachers of the cooperating schools participated during this orientation.

**2). Community Work-** The working with community programme was undertaken encompassing the activity such as; Rallies on social issues, posters and banners displays, camp setting, Nukkad Natak, surveys (school, parents and community), cleanliness drive, cultural programme, community cooking, dissemination of success stories etc.)

  
  
  
प्राचार्य/ PRINCIPAL  
क्षेत्रीय शिक्षा संस्थान  
Regional Institute of Education  
भुवनेश्वर/ Bhubaneswar-751022

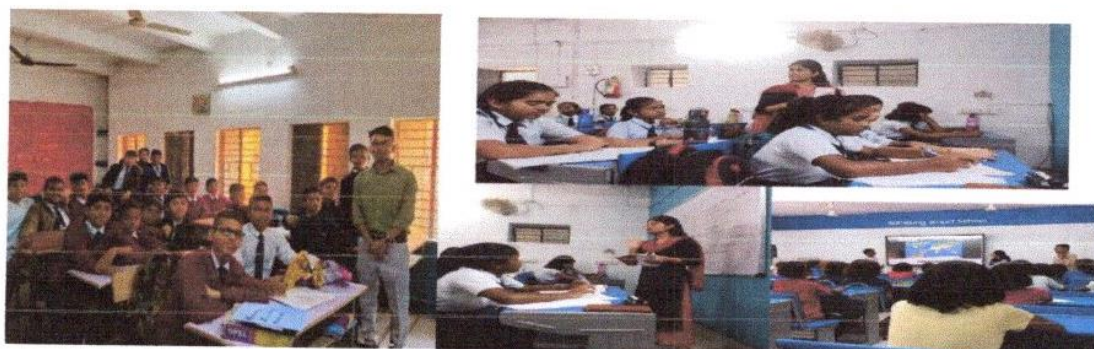
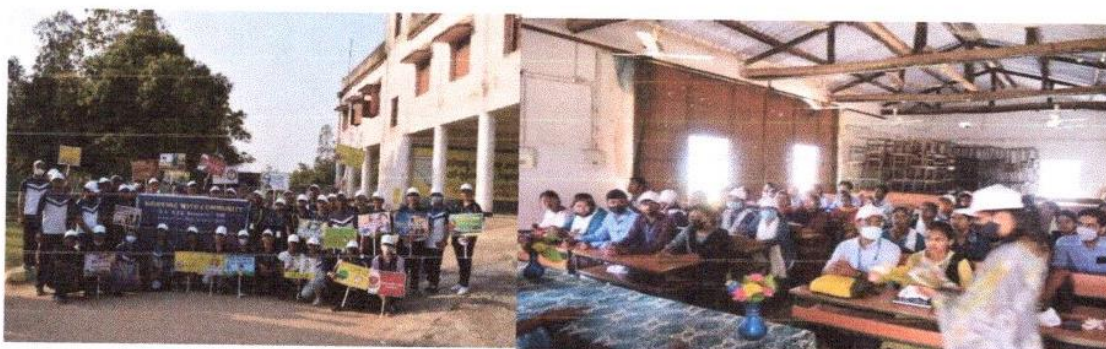


(3) **Post conference:** Reflective diary/note experience sharing was held in the institute so as to let each student reflect upon the practical experience gained for a professional competency of a teacher.

**Uniformity in the fieldwork implementation:**

In order to maintain similarity in all the activities across the field engagement process of the programme the members suggested to have common protocol. Based on the suggested protocol framework for activities were developed. Students were oriented on the activities based on the developed format. Their doubts were clarified by the faculty members during the orientation. The same was used for all the pre-service teacher education programme of the institute.

**Pictures of the field work in action as per planned:**



    
प्राचार्य/ PRINCIPAL  
क्षेत्रीय शिक्षा संस्थान  
Regional Institute of Education  
भुवनेश्वर / Bhubaneswar-751022