

DOCUMENTS REQUIRED FOR ADMISSION FOR THE SESSION 2018-2019

1. Original **School/College/Department Leaving Certificate/Transfer Certificate.**
2. Original Conduct Certificate from the Head of the Institution last studied.
3. Original Mark sheets, High School onwards
4. Original Certificate/Diplomas/Degrees - High School onwards. (Provisional Certificate must be produced in case original is not available).
5. An affidavit from the Hon'ble Court / Notary Public that the document, certificates, Mark sheets etc. submitted by you are genuine and you will not involve in any kind of ragging in the Institute.
6. Medical Fitness Certificate from a Govt. Medical Practitioner not below the rank of Asst. Surgeon
7. Original Caste Certificate from an Authority empowered to issue such a certificate i.e. Magistrate/Collector/Deputy Commissioner or any other REVENUE OFFICER not below the rank of TAHASILDAR in case of SC/ST/OBC candidates. Certificate issued by any other person is not acceptable. Candidate claiming reservation under **OBC** category should produce certificate clearly mentioning **Other Backward Caste/Class (OBC)** or **अन्य पिछड़ा जाति/वर्ग** and **not belonging to creamy layer.**
8. Residential / Nativity Certificate from the competent authority not below the rank of Tahasildar for the candidates coming from the outside region.
9. Original Certificate for physically handicapped candidates issued by the competent authority not below the rank of CHIEF DISTRICT MEDICAL OFFICER is acceptable.
10. Income Certificate of parents from the competent authority not below the rank of TAHASILDAR.
11. Migration Certificate (if any). Students coming from Universities other than Utkal University should produce the Migration Certificate within one month from the date of their admission.
12. Relieving Order in case the candidate is employed.
13. Three recent passport size photographs.
14. One set of photocopies of Mark sheets / certificates from High school onwards including caste/category certificate.


I/c Academic Section